



UPTON

PARISH COUNCIL

NOTICE OF ORDINARY PARISH COUNCIL MEETING		At: Berrywood Hospital
On: Tuesday 4 th August 2026		Start time: 19:15hrs
Council Members are hereby summoned to attend a meeting of Upton Parish Council. Please inform the Clerk of your apologies if you are unable to attend.		Clerk: Emma Needham Email: clerk@upton-pc.gov.uk Signed: <i>on original</i>
Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 15 minutes will be set aside for this purpose. Members of the public are not permitted to speak after the 15-minute public session but if the chair believes that a WNC ward councillor has information which could be pertinent to an ongoing discussion, the chair can, at their discretion, allow the ward councillor to speak.		
Item No:	Agenda item:	
076/26	<u>Public Session</u> Members of the public are invited to address the meeting on agenda items.	
077/26	<u>Apologies for Absence</u> To receive and approve apologies for absence	
078/26	<u>Declarations of Interest</u> To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). To consider any Dispensations or written requests for dispensation of DPI.	
079/26	<u>Minutes of the previous meeting</u> To RESOLVE to Council approving the minutes of the Ordinary Parish Council Meetings on 7 th July 2026 and the Chairman duly signing them.	
080/26	<u>Update from Police and WNC Ward Councillors</u> To receive reports from Police and WNC representatives.	
Item No:	Items from previous meetings	
081/26	<u>CCTV Marina Park and The Elgar Centre Car Park</u> To receive an update.	
082/26	<u>Transfer of Taylor Wimpey Amenity Land</u> To receive a progress report regarding the transfer of Taylor Wimpey amenity land to Upton Parish Council and other matters relating to the Taylor Wimpey estate.	
083/26	<u>Facebook Moderation Policy</u> To RESOLVE to adopt the Moderation Policy and House Rules, as circulated by the Clerk, in preparation for the re-launch of Upton Parish Council's Facebook page.	

084/26	<u>Concern regarding the closure and sale of The Country Centre, Berrywood Drive</u> To NOTE the marketing of the former Northamptonshire County Centre site on Berrywood Drive. The site is being sold with full planning consent (2025/1700/FULL, granted August 2025) for 9 units of C2 supported living accommodation. Condition 3 restricts use to C2 only. To RESOLVE to: - record Council's concern about any proposal that would remove or weaken Condition 3 or result in loss of the approved C2 specialist accommodation use, noting that any future application will be considered on its planning merits against the development plan, national policy, site constraints, and evidence submitted - write to WNC to record Council's concern that the scope of the existing permission, in particular Condition 3, should be taken into consideration when assessing any future applications for the site. - preserve a dated copy of the current sales pack - alert Ward Councillors and ask them to ensure any future applications receive the appropriate scrutiny.
085/26	<u>Relocation of Coeval SID</u> To RESOLVE to approve a cost of £TBC for refurbishing and/or replacing the failed battery and broken solar panel bracket in the most cost-effective way, enabling the SID to be safely redeployed on the new bespoke pole.
Item No.	General Matters
086/26	<u>NCALC 79th Annual Conference</u> To NOTE that the NCALC Annual Conference will be held on Saturday 3rd October, starting at 10:00am and ending at 1:00pm. To agree to book 2 places for Upton Parish Council and agree who should attend.
087/26	<u>St Crispin Christmas Tree 2026</u> To RESOLVE to install a Christmas tree on St Crispin Drive, outside St Crispin Retirement Village, subject to requisite permissions. To authorise the Clerk to: - seek permission from Taylor Wimpey to situate the tree on their amenity land - seek permission from Balfour Beatty to use electricity from nearby lamppost - obtain quotes for a tree and lights - liaise with St Crispin Retirement Village Residents' Association to further explore their offer to contribute towards the cost of the Christmas tree provision.
088/26	<u>Correspondence Received</u> To agree a suitable response to the following correspondence received: - Illegal car meets at Sixfields causing dangerous driving, noise pollution and other ASB - Fly-tipping of building and garden waste on bridleway adjacent to Buttercup Meadow - Reports of a possible planning breach, noise nuisance and environmental pollution from what appears to be a vehicle repair yard (B2) operating at a dwellinghouse (C3).
Item No.	Finance
089/26	<u>Finance Report 1st Quarter</u> To NOTE the Finance Report for the 1st Quarter 2026/27, circulated by the Clerk on 6th July.

090/26	<u>Income</u> To consider and note all income received in the month as set out in Appendix A.
091/26	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix B.
092/26	<u>Purchases approved between meetings</u> To ratify purchases approved between meetings in accordance with FR6.9i, as set out in Appendix C.
093/26	<u>Approvals for September</u> To NOTE that there will be no Ordinary Parish Council meeting on Tuesday 2nd September. To RESOLVE to approve a regular payment run on 3rd September, to include: a) employee's salary and expenses, HMRC and LGPS payments b) monthly payments to R&G Grounds and Access Storage. September payments to be reported to the October meeting in Appendix A-i.
Item No.	Planning
094/26	<u>Planning Applications received from the Local Planning Authority for comment.</u> None received.
095/26	<u>Notification of Planning Application Decisions reached by the Local Planning Authority.</u> To NOTE the following decisions reached by the Local Planning Authority: a) <u>2026/2002/FULL 9 Clover Street Northampton NN5 4BA</u>. New ground floor side window. Approval. b) <u>2025/4303/FULL Unit 6 Connells Residential 45 Latchet Lane Northampton NN5 4GF</u> Conversion of unit to fast food restaurant (Use Class E(b)) opening hours 11:00am to 11:00pm including construction of mezzanine floor and extraction canopy to rear. Approval.

APPENDIX A - INCOME TABLE

Date	Source	Description	Amount
Jul-26	West Northamptonshire Council	S106 funding for replacement Knee Rails	£3,568.92
Jul-26	Billie's Balloons	Refund for non-attendance due to illness 20 th June Event	£200.00

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Amount
BACS	Access Storage	8 th Aug to 7 th Sep 2026 Inv no 61663 Min Ref 283/25	£95.00
BACS	R&G Grounds	Buttercup Meadow Gang mow 1/6, 15/6, 29/6, Triple 8/6 22/6, Shrub beds 16/6	£1,786.80
BACS	R&G Grounds	Memorial Car Park Triple mow 8/6, 22/6, Shrub beds 8/6 Weed control 22/6	£297.60

BACS	R&G Grounds	T11399 Repairs to Knee Rail Fences St Crispin 122917	£4,282.70
BACS	Employee/(s)	Jul Net Pay	£2,074.41
BACS	LGPS	Employee Pension Scheme Jul 2026	£751.31
BACS	HMRC	PAYE and NIC Jul 2026	£707.51
BACS	Employee/(s)	Jul Expenses	£TBC

APPENDIX C - PAYMENTS MADE BETWEEN MEETINGS

By	Payee	Description	Amount
Dr Card	Argos	270L Outdoor Garden Storage Box – Sage (hosepipe etc)	£38.70
Dr Card	Screwfix	Hozelock 30M hose, braided NTS 50m, 10L watering can	£114.97
Dr Card	Royal Mail	Postage (Bowls Club letter drop)	£3.30
DD	Microshade (Flotek) Group	Mobile phone Jul Min Ref 269/25 260700491359	£26.40