



UPTON

PARISH COUNCIL

NOTICE OF ORDINARY PARISH COUNCIL MEETING		At: Berrywood Hospital
On: Tuesday 2 nd June 2026		Start time: 19:15hrs
Council Members are hereby summoned to attend a meeting of Upton Parish Council. Please inform the Clerk of your apologies if you are unable to attend.		Clerk: Emma Needham Email: clerk@upton-pc.gov.uk Signed: <i>on original</i>
Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 15 minutes will be set aside for this purpose. Members of the public are not permitted to speak after the 15-minute public session but if the chair believes that a WNC ward councillor has information which could be pertinent to an ongoing discussion, the chair can, at their discretion, allow the ward councillor to speak.		
Item No:	Agenda item:	
032/26	<u>Public Session</u> Members of the public are invited to address the meeting on agenda items.	
033/26	<u>Apologies for Absence</u> To receive and approve apologies for absence	
034/26	<u>Declarations of Interest</u> To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). To consider any Dispensations or written requests for dispensation of DPI.	
035/26	<u>Minutes of the previous meeting</u> To RESOLVE to Council approving the minutes of the Annual and Ordinary Parish Council Meetings on 5 th May and the Chairman duly signing them.	
036/26	<u>Crimewave</u> To receive a presentation from Crimewave UK exploring the potential use of CCTV in Upton.	
037/26	<u>Update from Police and WNC Ward Councillors</u> To receive reports from Police and WNC representatives.	
Item No:	Items from previous meetings	
038/26	<u>CCTV Marina Park and The Elgar Centre Car Park</u> To consider the presentation from Crimewave UK and agree next steps.	
039/26	<u>St Crispin and Harlestone Cricket Club (SC&HCC) Lease</u> To note a response from Taylor Wimpey. To satisfy restriction B3 in our title, they will need to prepare a Deed of Covenant with the incoming tenant. To RESOLVE to approve a cost of £750 excl VAT plus £50 payable to Wellers Solicitors.	

040/26	<u>Play Equipment Working Group</u> To receive a report from the working group.
041/26	<u>20mph Mandatory Speed Limit / Parish Entrance Signage (Min Ref 121/25, 235/25)</u> To receive an update.
Item No.	General Matters
042/26	<u>Upton Youth Club Grant Application</u> To consider a grant application received from Sport4Fitness to fund 30 sessions at Upton Youth Club. To RESOLVE to award grant funding of £2,400.
043/26	<u>Events 2026</u> To receive a report from Councillor Hull. To NOTE upcoming payments from the previously approved Events budget allocation (Min Ref: 258/26) a) £200 for face painting at Pedal Party/Fun Day on 20th June (budgeted) b) £1,263 for fully staffed risky play session including equipment on 1st August Fun Day (budgeted) To RESOLVE to purchase a) a table and printed, backless tablecloth to work in conjunction with the Parish Council Gazebo, at a total cost of £123.33 excl VAT. b) a loud hailer at an estimated cost of less than £40 excl VAT.
044/26	<u>Communications Strategy</u> To receive a first draft Communications Strategy and a proposal from Pilkington Communications for the relaunch of Upton Parish Council on social media. To RESOLVE to approve a cost of £800 excl VAT for comms support (budgeted) from Pilkington Communications.
045/26	<u>Litter and ASB on St Crispin Park</u> To NOTE correspondence received regarding littering and ASB on St Crispin Park and agree suitable course of action.
Item No.	Finance
046/26	<u>Income</u> To consider and note all income received in the month as set out in Appendix A.
047/26	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix B.
048/26	<u>Purchases approved between meetings</u> To ratify purchases approved between meetings in accordance with FR6.9i, as set out in Appendix C.
Item No.	Planning
049/26	<u>Notification of Planning Application received from the Planning Authority for which the deadline for comments has already passed.</u>

	To NOTE the following planning applications, for which the deadline for comments has already passed: a) <u>2026/1724/TCA Open Space Berrywood Close Northampton</u>. Large number of trees with a range of remedial and general maintenance works.
050/26	<u>Notification of Planning Application Decisions received from the Planning Authority.</u> To NOTE the following decisions received from the Local Planning Authority: a) <u>2026/1416/FULL 219 & 217 St Crispin Drive Northampton NN5 4UL</u> Change of use of two dwellinghouses (Use Class C3) to a children's residential care home (Use Class C2) with associated management arrangements. Withdrawn. b) <u>2026/1052/TCA Land to the rear of Excalibur Close Northampton NN5 4BJ</u> Work to various trees in line with the Work Specification. No objections.

APPENDIX A - INCOME TABLE

Date	Account	Description	Amount
May 26	HMRC	VAT Reclaim 2025/26	£12,995.42

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Amount
BACS	Billie Balloons	Facepainting & Balloon decoration	£200.00
BACS	Upton Youth Club	Grant Application (Subject to Resolution Min Ref 042/26	£2,400.00
BACS	Viking	Various incl. Key tags, punched pockets and dividers	£25.82
BACS	B&D Publications	In & Around St Crispin, Upton Magazine – 3 issues	£460.00
BACS	R&G Grounds	Buttercup Meadow Gang mow 7/4, 20/4, Triple 14/4,28/4	£787.20
BACS	R&G Grounds	Memorial Car Park Triple mow 14/4, 28/4	£112.80
BACS	Wellers	Cricket Club Lease – Deed of Covenant for Clause 5 (B3)	£950.00
BACS	West Northamptonshire Council	Bin Emptying April 2026-March 2027 – 8 bins	£2,295.46
BACS	Employee/(s)	April Net Pay	£2,074.41
BACS	LGPS	Employee Pension Scheme May 2026	£751.31
BACS	HMRC	PAYE and NIC May 2026	£707.51
BACS	Employee/(s)	May Expenses	£92.10
Dr Card	Microsoft	Microsoft 365 Premium 6 th July 2026 Annual Subscription	£189.99

APPENDIX C - PAYMENTS MADE BETWEEN MEETINGS

By	Payee	Description	Amount
Dr Card	HM Land Registry	Title Deeds Country Centre	£14.00
DD	Microshade (Flotek) Group	Mobile phone May Min Ref 269/25 260500464419	£26.40
BACS	Access Storage	23 rd May to 22 nd Jun 2026 Inv no 59521 Min Ref 283/25	£95.00
BACS	Access Storage	23 rd Jun to 7 th Jul 2026 Inv no 59710 Min Ref 283/25	£47.50
BACS	Gallagher Insurance	Hiscox Insurance Policy 1 st Jun 2026 to 31 st May 2027	£1,686.76
BACS	West Northamptonshire Council	Design & Installation of SID Post (Grant Funding Received)	£1,893.19