



UPTON

PARISH COUNCIL

MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING On: Thursday 18th September 2025		At: St Crispin Community Centre Start time: 19:15hrs
Attendees: Councillor Holt (Chair) Councillor Caddy (Vice Chair) Councillor Bottwood Councillor Earle Councillor Goodley (until 19:30) Councillor Warnes Councillor Watson	Apologies: Councillor Ingram Councillor Kinton	Clerk: Emma Needham Also present: 2 members of the public
Item No:	MINUTES	
132/25	<u>Public Session</u> Members of the public addressed Council on the following matters: 1. To thank Council for work on St Crispin cemetery and to suggest adding the information on the hidden graves to BillionGraves website to allow relatives to search. 2. To draw Council's attention to worsening situation on Excalibur Close during school drop off and pick up, with parents/carers parking on both sides of the road, blocking dropped kerbs and becoming verbally abusive towards residents. Residents have written to the Headmistress of the primary phase of The Duston School. Residents that at least 1 resident be permitted to attend the stakeholder meetings with The Duston School. The Chairman thanked members of the public for their representations and responded: 1. The Friends of St Crispin Cemetery (FoSCC) had been made aware of this suggestion and would pursue it. The member of the public was asked whether they wished to join FoSCC. 2. The representations regarding school parking, including the request for a residents' representative to attend, would be fed back to The Duston School at the next Stakeholder meeting, scheduled for 2nd October.	
133/25	<u>Apologies for Absence</u> Apologies were received and approved from Councillor Ingram (prior engagement) and Councillor Kinton (prior engagement).	
134/25	<u>Declarations of Interest</u> There were no Declarations of Disclosable Pecuniary or Other Interests (DPI) to consider. There were no Dispensations or written requests for dispensation of DPI to consider.	
135/25	<u>Minutes of the previous meeting</u> Council RESOLVED to approve the minutes of the Ordinary Parish Council Meeting on 2 nd September 2025 and to the Chairman duly signing them.	
Item No.	Items from Previous Minutes	
136/25	<u>St Crispin and Harlestone Cricket Club (SCHCC) and St Crispin Bowls Club Lease</u>	

	Council received a report from the Clerk. Council RESOLVED to approve the fee proposal from Wellers of £1,200 excl VAT to review, amend, negotiate, and complete the cricket club lease.
137/25	<u>Kent Road and Upton Parish Council Memorial Car Park</u> Council agreed to add vegetation clearance, weed suppression and cutting back to general, regular maintenance schedule at an annualised cost £1,276.40 April to March. Council RESOLVED to approve the following works for the remainder of the financial year: a) to reshape the trees and kill the self-set growth which has deeply embedded itself in the kerb lines at a total cost of £729.60 excl VAT. b) 4 verge cuts, 2 weed sprays and 1 tidy beds at a total cost of £382 plus vat.
Item No.	Finance
138/25	<u>Accounts for Payment</u> Council RESOLVED to all payments being made, as set out in Appendix B.

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Amount
BACS	Employee/(s)	September Net Pay	£2,376.03
BACS	LGPS	Employee Pension Scheme September 2025	£850.71
BACS	HMRC	PAYE and NIC September 2025	£887.66

In the absence of further business, the meeting was closed at 19:37hrs.

Signed:

Councillor Andrew Holt – Chairman to Upton Parish Council

Date: 7th October 2025