



UPTON

PARISH COUNCIL

NOTICE OF EXTRAORDINARY PARISH COUNCIL MEETING On: Thursday 18th September 2025		At: St Crispin Community Centre Start time: 19:15hrs
Council Members are hereby summoned to attend a meeting of Upton Parish Council. Please inform the Clerk of your apologies if you are unable to attend.		Clerk: Emma Needham Email: clerk@upton-pc.gov.uk Signed: <i>on original</i>
Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 15 minutes will be set aside for this purpose.		
Item No:	AGENDA	
132/25	<u>Public Session</u> Members of the public are invited to address the meeting on agenda items.	
133/25	<u>Apologies for Absence</u> To receive and approve apologies for absence	
134/25	<u>Declarations of Interest</u> To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). To consider any Dispensations or written requests for dispensation of DPI.	
135/25	<u>Minutes of the previous meeting</u> To RESOLVE to Council approving the minutes of the Ordinary Parish Council Meeting on 2 nd September 2025 and the Chairman duly signing them.	
Item No.	Items from Previous Minutes	
136/25	<u>St Crispin and Harlestone Cricket Club (SCHCC) and St Crispin Bowls Club Lease</u> To receive a report from the Clerk. To RESOLVE to approve the fee proposal from Wellers of £1,200 excl VAT to review, amend, negotiate, and complete the cricket club lease.	
137/25	<u>Kent Road and Upton Parish Council Memorial Car Park</u> To add vegetation clearance, weed suppression and cutting back to general, regular maintenance schedule at an annualised cost £1,276.40 April to March. To RESOLVE to approve the following works for the remainder of the financial year: a) to reshape the trees and kill the self-set growth which has deeply embedded itself in the kerblines at a total cost of £729.60 excl VAT. b) 4 verge cuts, 2 weedsprays and 1 tidy beds at at total cost of £382 plus vat.	
Item No.	Finance	
138/25	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix B.	

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Amount
BACS	Employee/(s)	September Net Pay	£2,376.03
BACS	LGPS	Employee Pension Scheme September 2025	£850.71
BACS	HMRC	PAYE and NIC September 2025	£887.66