



UPTON

PARISH COUNCIL

MINUTES - EXTRAORDINARY PARISH COUNCIL MEETING: Tuesday 12 th November 2024		St Crispin Community Centre 19:15hrs
Attendees: Councillor Holt (Chair) Councillor Caddy (Vice Chair) Councillor Bottwood Councillor Earle Councillor Goodley Councillor Haylock Councillor Hull Councillor Warnes	Apologies: Councillor Ingram Councillor Kershaw Councillor Watson	Clerk: Emma Needham Also Present: 0 members of the public
Ref No:	Minutes:	
156/24	<u>Public Session</u> There were no members of the public present.	
157/24	<u>Apologies for Absence</u> Apologies were received and approved from Councillor Ingram (prior engagement), Councillor Kershaw (prior engagement) and Councillor Watson (prior engagement).	
158/24	<u>Declarations of Interest</u> There were no Declarations of Disclosable Pecuniary or Other Interests (DPI) to consider. There were no Dispensations or written requests for dispensation of DPI to consider.	
159/24	<u>Minutes of the previous meeting</u> Council RESOLVED to the Chairman approving the minutes of the Ordinary Parish Council Meeting on 5 th November 2024.	
Item No.	General Matters:	
160/24	<u>St Crispin and Harlestone Cricket Club (SCHCC) Lease</u> Council RESOLVED to approve the engrossment of a lease to St Crispin and Harlestone Cricket Club (SCHCC Ltd) and to authorise the Chairman and one other Councillor to sign the same.	
161/24	<u>Accounts for Payment</u> Council RESOLVED to all payments being made, as set out in Appendix A.	
162/24	<u>Exclusion of Press and Public</u> Council RESOLVED to the exclusion of members of the press and public from the following item, under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)), due to consideration of items of a confidential nature.	

163/24	<u>Community Asset Transfer Proposal</u> Council RESOLVED to accept the conclusions of the report, subject to the removal an erroneous reference to S106 in parenthesis. The conclusions of the (amended) report are transcribed below: “UPC would like to take on the freehold of both Centres, but only if it is confident it can do this without risk to its residents and Council Tax payers. UPC should not accept the freehold unless there is an operating lease which passes full maintaining obligations onto the tenant. Substantial S106 funds remain unspent, and the deed of variation affords certain flexibility, however, there is insufficient guarantee that the S106 application process could be used as a reliable means for UPC to fund the future maintenance liabilities of the landlord under the terms of the current draft lease for St Crispin Community Centre. UPC should expedite applications for St Crispin S106 monies for other projects, such as Hidden Graves Memorial Garden, Play Equipment & Trim Trail, UPC Memorial Car Park sustainable re-surfacing etc. to ensure that funds are allocated for the benefit of the St Crispin community, as intended. Agreements made with WNC could be at risk post-May 2025, due to elections. Council may wish to consider the benefit of expediting arrangements to avoid this future risk.”
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APPENDIX A - PAYMENTS TABLE

By	Payee	Description	Power	Amount
BACS	Viking UK Ltd	Stationery inc Flipchart pads and markers	Local Government Act 1972 s111	£40.72

In the absence of further business, the meeting was closed at 20:54hrs.

Signed:

Councillor Andrew Holt – Chairman to Upton Parish Council

Date: 12th November 2024