



UPTON

PARISH COUNCIL

NOTICE OF ORDINARY PARISH COUNCIL MEETING On: Tuesday 3rd December 2024		At: St Crispin Community Centre Start time: 19:15hrs
Council Members are hereby summoned to attend a meeting of Upton Parish Council. Please inform the Clerk of your apologies if you are unable to attend.		Clerk: Emma Needham Email: clerk@upton-pc.gov.uk Signed: <i>on original</i>
Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 15 minutes will be set aside for this purpose.		
Ref No:	AGENDA:	
164/24	<u>Public Session</u> Members of the public are invited to address the meeting on agenda items.	
165/24	<u>Apologies for Absence</u> To receive and approve apologies for absence.	
166/24	<u>Declarations of Interest</u> To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). To consider any Dispensations or written requests for dispensation of DPI.	
167/24	<u>Minutes of the previous meeting</u> To RESOLVE to the Chairman approving the minutes of the Extraordinary Parish Council Meeting on 12 th November 2024.	
168/24	<u>Update from LAP and WNC representatives</u> To receive reports from LAP and WNC representatives.	
Item No.	<u>Items from previous meetings:</u>	
169/24	<u>St Crispin and Harlestone Cricket Club (SCHCC) Lease</u> To receive an update.	
170/24	<u>Community Asset Transfers of St Crispin Community Centre and The Elgar Centre</u> To receive an update.	
171/24	<u>Transfer of amenity areas at St Crispin's by Taylor Wimpey</u> To receive an update.	

172/24	<u>Kent Road and Upton Parish Council Car Park</u> To receive a report from the working group.
173/24	<u>Hidden Graves Project</u> To receive an update. To NOTE the submission of the application for £25,000 of S106 monies to fund the project.
174/24	<u>Play Equipment for U12s and Older Youth Provision</u> To receive a report from the working group.
175/24	<u>Remembrance Service 11th November 2024</u> To receive feedback on the 2024 event.
176/24	<u>Tree Planting Event 24th November 2024</u> To receive feedback on the event.
177/24	<u>Business Plan</u> To receive an update.
178/24	<u>School parking and Camelot Way Double Yellow Lines</u> To receive an update.
179/24	<u>Fingerpost signage to St Crispin Park</u> To discuss a proposal from Councillor Ingram to install fingerpost signpost at the Berrywood Road entrance to St Crispin Park, to better promote the route to pedestrians and cyclists.
180/24	<u>Grant Application – Upton Meadows Primary School</u> To RESOLVE to approve an application from Upton Meadows Primary School for £1,135.00 to make repairs to their trim trail.
<u>Item No.</u>	<u>General Matters;</u>
181/24	<u>Defibrillators Replacement Pads</u> To RESOLVE to: a) approve a cost of £74 excl delivery and VAT for 1 set of main pads (1 x main at One Stop Shop) b) approve a cost of £165 excl VAT for Annual Support agreement (Year 4 of 5).
182/24	<u>Buttercup Meadow</u> To consider the proposal circulated by Councillor Caddy to install a knee rail fence along the margin of Buttercup Meadow and Burdock Gardens and agree to submit an application for S106 monies to fund the project.
183/24	<u>Christmas Celebration at St Luke's Primary School</u> To discuss request from the head of St Luke's Primary School for Council's support in publicising this event.

184/24	<u>Budget 2025/2026</u> To RESOLVE to approve the budget for expenditure for 2025/26.
185/24	<u>Precept 2024/2025</u> To RESOLVE to approve the precept for 2025/26 and to the Clerk/RFO and the Chairman authorising the PR1 Form for submission to WNC.
186/24	<u>Code of Conduct</u> To RESOLVE to adopt the Code of Conduct, as circulated by the Clerk prior to the meeting.
187/24	<u>SLCC Practitioners' Conference 2025</u> To RESOLVE to the Clerk attending the above two-day conference (day package) on 29 th and 30 th January 2025, at a cost of £320 excl VAT, plus mileage expenses.
<u>Item No.</u>	<u>Finance</u>
188/24	<u>Income</u> To consider and note all income received in the month as set out in Appendix A.
189/24	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix B.
190/24	<u>Ratification of purchases made between meetings</u> To consider and ratify an order of £102.77 for printer cartridges and noticeboard magnets.
<u>Item No.</u>	<u>Planning</u>
191/24	<u>Notification of Planning Applications received for comment.</u> To consider current planning applications for the Parish: a) <u>2024/5351/TCA St Crispin & Harlestone Cricket Club St Crispin Drive St Crispin Northampton NN5 4DT</u> Lift base and crown to approx 4m to 9 x Lime Trees, 1 x Silver Birch Tree, 3 x Wild Cherry Trees, 3 x London Plane Trees, 1 Indian Bean Tree & 1 x Beech Tree.
192/24	<u>Notification of Planning Application Decisions received from the Planning Authority.</u> To NOTE the following decision/(s) received from the Local Planning Authority: a) <u>2024/4563/TPO 19 Excalibur Close Northampton NN5 4BJ</u> Crown lift to 1 x Thuja Tree Reduction to overextended limb to 1 x Thuja Tree TPO 064 - G7. Approved.
193/24	<u>Green Hill Solar Farm Statutory Consultation.</u> To NOTE plans for an application to the Secretary of State for a Development Consent Order (DCO) to build a 500MW solar farm on sites to the east of Northampton. The applicant is carrying out a public consultation from 7 th November to 19 th December 2024. Details are available at https://greenhillsolar.co.uk/ To agree Council's response to the consultation.

APPENDIX A - INCOME TABLE

Date	Current Account	Amount
Nov 2024	Interest Received	£TBC

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Power	Amount
BACS	Spectrum Northants Limited	Refreshments for Remembrance Day Service	Local Government Act s137	£50.00
BACS	Coeval	To relocate Happy/Sad face SID	Road Traffic Regulation Act 1984 s72	£642.00
BACS	B&D Publications	3 x full page issues (Dec/Jan – Apr/May)	Local Govt Act 1972 s142	£460.00
BACS	R&G	Grounds Maintenance October	Open Spaces Act 1906 s10	£1,051.20
BACS	Raybell and Sons	Tarmac works to access road UPC car park	Road Traffic Regulation Act 1984 s57	£3,474.00
BACS	The Community Heartbeat Trust	Annual Support C2 Cost Year 4 (min 5 years) 01/11/2024 – 01/11/2025	Local Government (Misc. Provisions) Act 1976 s19	£198.00
BACS	Employee(s)	Nov Net pay (inc backdated increase)	Local Govt Act 1972 s112	£TBC
BACS	Employee(s)	Expenses/Homeworking Allowance Nov 24	Local Government Act 1972 s111	£130.98
BACS	LGPS	Employee pension scheme Nov 2024	Local Government Act 1972 s112	£TBC
BACS	HMRC	PAYE and NIC Nov 2024	Local Government Act 1972 s112	£TBC