



UPTON

PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING 4 th JUNE 2024		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Councillor Holt (Chair) Councillor Caddy (Vice Chair) Councillor Earle Councillor Goodley Councillor Hull Councillor Watson	Apologies: Councillor Haylock Councillor Ingram Councillor Kershaw	Also Present: Clerk & RFO Emma Needham 2 members of Northamptonshire Police 2 employees from Davidsons Homes 1 officer from WNC 1 member of the public
Item No.		
13/24	<u>PUBLIC SESSION</u> PC Thomas Cardel and PCSO Georgia Pennington from the local Neighbourhood Policing Team attended and gave an update on recent instances of ASB at Marina Park Play Area, the adjacent woods and other public open spaces in the parish. Council requested that circulation of the Monthly Crime Statistics Report be resumed. PC Cardel agreed to enquire with a colleague as to why it has not been made available in recent months.	
14/24	<u>GUEST SPEAKERS/ATTENDEES</u> a) Councillor Caddy explained Council's proposal to provide an accessible, all-weather track connecting the perimeter walk around St Crispin Community Centre sport field with the cemetery and woodlands. Subsequent phases would be to: • augment the track with outdoor "trim trail" activities • reproduce a similar offering at Upton Country Park. To assist with the first stage of the project, WNC Leisure Facilities and Contracts Officer Andrew Wallace agreed to: • Provide details of a similar all-weather track at Towcester Water Meadows • Clarify the availability of S106 funding for the project • Set up a separate meeting with Councillors to agree next steps b) Melissa Balk of Davidson Homes and her colleague presented Planning Application 2024/0672/MAO for 100 dwellings plus outline planning for a further 350 dwellings. The site is on land North West of Upper High Street, Harpole and will join up with the adjacent Bloor Homes site for 1,700 dwellings. Together the sites fulfil the N4 Local Plan Allocation for 2,500 homes. Councillors asked about provisions for schools, health care, car charging, bus routes and a convenience store. It was noted that Upton Parish Council is not a statutory consultee as the site is in Harpole Parish. However, members of the public can comment on the planning application at Planning application: 2024/0672/MAO - Planning register Planning	

	register West Northamptonshire Council (planning-register.co.uk) . The deadline for comments is 26 th June 2024.
15/24	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor Haylock, Councillor Ingram and Councillor Kershaw.
16/24	<u>DECLARATIONS OF INTEREST</u> None.
17/24	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7th May 2024 were approved and the Chairman was authorised to sign the same.
18/24	<u>ACTION SHEET</u> The action sheet was duly noted. The Chairman agreed to follow up with West Northamptonshire Council regarding an estimated timeframe for the reinstatement of double yellow lines outside the Social Club.
19/24	<u>UPDATE FROM WNC REPRESENTATIVES AND LOCAL AREA PARTNERSHIP</u> a) There were no WNC Councillors present to provide an update. b) Councillor Hull provided an update on the Local Area Partnership: A dedicated website has been launched Northampton West Local Area Partnership West Northamptonshire Local Area Partnerships (westnorthantsliveyourbestlife.uk) The three priorities for the Northampton West are now: • Provision for children and young people • Multi Agency Education Team focusing on children and families • Age Friendly Communities
20/24	<u>NOTICE OF VACANCIES</u> Council noted that two casual vacancies have arisen and that the statutory public notices for the vacancies have been published. A poster advertising the role of Parish Councillor and encouraging candidates to apply has been prepared and will be posted on noticeboards and on the website.
21/24	<u>FINANCE/PAYMENTS DUE</u> a) Council noted that the year end accounts and external audit documentation have been submitted. b) Council <u>RESOLVED</u> to approve the purchase of an external post box for incoming mail to be attached to St Crispin's Community Centre at an estimated cost of £65. c) Council <u>RESOLVED</u> to approve the purchase of a mobile phone contract for the new Clerk.

- d) Council **RESOLVED** to approve the following changes to the bank mandate: removal of Councillor Nick Alex and the addition of Councillors Holt and Caddy.
- e) Council **RESOLVED** to authorise the new Clerk to explore the option of a Parish Debit Card.
- f) Council **RESOLVED** to approve the following payments:

Legal Power	Payee / Reason	Amount
Local Govt Act 1972 s112	LGPS	£403.38
Local Govt Act 1972 s112	Clerk – salary for May	£838.14
Local Govt Act 1972 s112	HMRC	£707.73
Local Govt Act 1972 s111	Clerk Expenses	£156.00
Litter Act 1983, s5	Broxapp – 2 new litter bins	£1,080.00

22/24

PLANNING, TRAFFIC AND ENVIRONMENTAL MATTERS

- a) There were no current planning applications to consider.
- b) Council agreed that the Clerk should draft a response to the Community Governance Review Phase Two consultation and circulate to Councillors for their review and comment.
The consultation is available at:
<https://westnorthants.moderngov.co.uk/documents/s17012/Item%2012%20Community%20Governance%20Review%20-%20Update%20March%2024.pdf>
- c) Council authorised the Chairman and Clerk to meet Taylor Wimpey regarding proposals to transfer additional parcels of land to the Council.
- d) Council authorised the Chairman and Clerk to meet with the Cricket Club to discuss lease proposals.
- e) Council agreed that the Clerk should draft a response to the Open Spaces Consultation and circulate to Councillors for their review and comment.
The consultation is available at:
<https://forms.office.com/Pages/ResponsePage.aspx?id=QyibndU3BEqKd2igz7uYZxMlVHs5PSIGtvNPIYLVNkhUM0FITU40Q1FERVdERVFNuVFNTUUXV09NRi4u>

23/24

WORKING GROUP PROJECTS

Councillor Holt provided a brief update on the Working Group projects.

He agreed to circulate a project plan for a second community day to work on the next stage of the graves project. It was agreed that the first week in September would be a more suitable date.

It was noted that local recycled aggregates and/or gravel pit owners might be contacted to provide materials for the project.

24/24

EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** that:

- a) Members of the press and public be excluded from the following item under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

24/24	<u>TERMINATION OF CONTRACT - EXISTING PARISH CLERK</u> It was <u>RESOLVED</u> that: a) Council serve notice to the existing Parish Clerk/Responsible Financial Officer and that the notice period (3 months) should be worked until 9th July, to provide a handover to the new Clerk. The remainder of the 3 months' notice period will be paid in lieu of notice, with 4th September being the end date of the notice period. Councillor Earle abstained from the vote and asked that this be recorded in the Minutes for the public record.
CLOSE	In the absence of further business, the meeting was closed at 21:08hrs. Signed: Councillor Andrew Holt – Chairman to Upton Parish Council Date: 9th July 2024