



UPTON

PARISH COUNCIL

NOTICE OF ORDINARY PARISH COUNCIL MEETING On: Tuesday 6th August 2024		At: St Crispin Community Centre Start time: 19:15hrs
Council Members are hereby summoned to attend a meeting of Upton Parish Council. Please inform the Clerk of your apologies if you are unable to attend.		Clerk: Emma Needham Email: clerk@upton-pc.gov.uk Signed: <i>on original</i>
Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 15 minutes will be set aside for this purpose.		
Ref No:	AGENDA:	
39/24	<u>Public Session</u> Members of the public are invited to address the meeting on agenda items.	
40/24	<u>Apologies for Absence</u> To receive and approve apologies for absence.	
41/24	<u>Declarations of Interest</u> To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). To consider any Dispensations or written requests for dispensation of DPI.	
42/24	<u>Minutes of the previous meeting</u> To RESOLVE to the Chairman approving the minutes of the Ordinary Parish Council Meeting on 9 th July 2024.	
43/24	<u>Update from LAP and WNC representatives</u> To receive reports from LAP and WNC representatives.	
Item No.	<u>Items from previous meetings:</u>	
44/24	<u>St Crispin and Ryelands Cricket Club (SCRCC) Lease</u> To approve the granting of a lease to St Crispin and Ryelands Cricket Club (SCRCC) and to authorise the Chairman and one other Councillor to sign the same.	
45/24	<u>Community Asset Transfers of St Crispin Community Centre and The Elgar Centre</u> To receive an update.	
46/24	<u>Transfer of amenity areas at St Crispin's by Taylor Wimpey</u> To receive an update.	

47/24	<u>Buttercup Meadow Grass Cutting</u> To RESOLVE to approve a cost of £1,252.40 excl VAT for a one-off cut to include cutting back of overgrown trees and shrubs. To agree a scheme for ongoing grass cutting and soft landscaping of Buttercup Meadow.
Item No.	<u>General Matters;</u>
48/24	<u>Kent Road and Upton Parish Council Car Park</u> To agree to set up a working party to consider the liabilities and opportunities associated with Kent Road and Upton Parish Council car park.
49/24	<u>Grass Cutting, Trees and Landscaping</u> To consider and agree other areas that require grass cutting, landscaping and a tree survey.
50/24	<u>Play Equipment for U12s and Older Youth Provision</u> To discuss provision of additional play equipment for the under 12 age group and for the older youth such as basket swings, basketball hoop, climbing wall, table tennis tables and outdoor gym equipment, to be funded from Community Infrastructure Levy (CIL) monies held by Upton Parish Council.
51/24	<u>Request for a new Pedestrian Crossing on Berrywood Drive</u> To consider a request from a member of the public for a new pedestrian crossing in Berrywood Drive.
52/24	<u>Street Name Consultation WNSN/2024/0157</u> To agree a proposal for the naming of six new streets in Upton, for submission to WNC Place & Growth Directorate before the 11th August deadline.
53/24	<u>30mph and 40mph Speed Limit Proposals Sandy Lane and Sandy Lane Relief Road Area</u> To NOTE that WNC are proposing to implement a 30 and 40-mph speed limit on Sandy Lane and Sandy Lane Relief Road and have requested comments and feedback on the proposal. To agree Council's response, if any.
54/24	<u>West Northamptonshire Park Development Strategy Consultation</u> To NOTE the consultation, available at: Have your say on the draft West Northamptonshire Parks Development Strategy - West Northamptonshire Council - Citizen Space To consider the proposals relating to Upton Country Park and their potential impacts on the Elgar Centre and agree a suitable response from Council before the 8th September deadline.
55/24	<u>Remembrance 2024</u> To agree how Upton Parish Council will mark remembrance at 11:00 on Monday 11th November.
56/24	<u>New Councillor Training Course</u> To RESOLVE to book two places on NCALC's New Councillor Training Course at a cost of £48.00 each excl VAT and agree which councillors should attend.

Item No.	Finance
57/24	<u>Ratification of purchases made between meetings under Financial Regulation (FR) 4.1</u> To RESOLVE to ratify expenditure of £48.00 excl VAT for the attendance of Councillor Hull on NCALC “Off to a Flying Start” New Councillor Training Course.
58/24	<u>Income</u> To consider and note all income received in the month as set out in Appendix A.
59/24	<u>Accounts for Payment</u> To consider and RESOLVE to all payments being made, as set out in Appendix B.
60/24	<u>Internal Controller</u> To appoint a Councillor to fulfil the role of Internal Controller.
Item No.	Planning
61/24	<u>Notification of Planning Applications received for comment.</u> To consider any current planning applications for the Parish (if applicable).
62/24	<u>Notification of Planning Application Decisions received from the Planning Authority.</u> To NOTE the following decision/(s) received from the Local Planning Authority: a) <u>2024/2506/FULL 19 Telford Street Northampton NN5 4EU</u> Proposed loft conversion. Approved.
63/24	<u>Green Hill Solar Farm - EIA Scoping Notification and Consultation</u> To NOTE that Upton Parish Council has been identified by the Planning Inspectorate as a statutory consultee for the above application for a Development Consent Order, commencing with a consultation on the applicant’s Environmental Statement (ES) to allow the Planning Inspectorate to form its Scoping Opinion. To agree a suitable response before the 22 nd August deadline.

APPENDIX A - INCOME TABLE

Date	Current Account	Amount
Jul 2024	Taylor Wimpey – contribution towards mowing	£300.00 TBC
Jul 2024	Interest Received	TBC

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Power	Amount
BACS	NCALC	Off to a Flying Start Training Course	Local Government Act 1972 s175	£57.60
BACS	J & S Potter Ltd	Install 2 no. litter bins in Upton	Litter Act 1983 s5	£312.00
BACS	WNC	To empty 2 litter bins Aug 2024 to Mar 2025.	Litter Act 1983 s5	£353.86
CHQ	Employee(s)	Net pay	Local Govt Act 1972 s112	£1,391.71
CHQ	Employee(s)	Expenses/Homeworking Allowance July 2024	Local Government Act 1972 s112	£75.18
BACS	LGPS	Employee pension scheme	Local Government Act 1972 s112	£475.44
BACS	HMRC	PAYE and NIC	Local Government Act 1972 s112	£273.35