



UPTON

PARISH COUNCIL

PARISH COUNCIL MEETING 8 th January 2024		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr N Alex Cllr A Holt (Vice Chair) Cllr P Kershaw Cllr C Hull Cllr B Haylock Cllr M Ingram	Apologies: Cllr I Choudhury	Also Present:- Nina Villa – Clerk One member of the public
Item No.		
73/23	<u>PUBLIC SESSION</u> A member of the public/member of the local Wombles group raised concerns about the volume of litter in and around the area in which he lives and requested that the Council consider putting in additional litter bins from Popeye's fast food restaurant to the Weedon Rd. The Wombles did an experience with purple rubbish bags to prove to the Council that additional bins would be used and it was incredibly successful. The Council brought forward this item on the agenda to allow the resident to hear the discussion. It was <u>RESOLVED</u> that: a) The Council approve the request that purchase and install two new litter bins (recycling bins if possible) and to refurbish/replace an existing one on corner of Weedon Rd and Weedon Close.	
74/23	<u>APOLOGIES FOR ABSENCE</u> Apologies for absence were received from Cllr Choudhury It was noted that Cllr Islam had tendered his resignation to the Chairman due to business and family commitments.	
75/23	<u>DECLARATIONS OF INTEREST</u> None	
76/23	<u>MINUTES OF THE PREVIOUS MEETING</u> It was noted that when hospitals are referred to in the minutes, they should be specifically named for clarity. It would also be helpful to name the grant recipient as the School and the Council's reps to LAP should read Cllrs Haylock and Hull not Haylock and Kershaw. It was <u>RESOLVED</u> that:	

	a) The minutes of the meeting held on 4 th December 2023 were approved and the Chairman was authorised to sign the same.																					
77/23	<u>ACTION SHEET</u> The action sheet was duly noted.																					
78/23	<u>UPDATE FROM UNITARY AUTHORITY</u> a) No report as there was no Unitary rep present																					
79/23	FINANCE/PAYMENTS DUE It was RESOLVED that: a) The Council approve the Asset Register and approve the request to write off the laptop as it has not worked for some years. b) The Council approve the updated Financial Risk Assessment subject to removal of the reference to being a member of NCALC c) The Council approved the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£403.38</td></tr><tr><td></td><td>Clerk – salary for Dec</td><td>£822.05</td></tr><tr><td></td><td>HMRC</td><td>£723.82</td></tr><tr><td></td><td>Clerk Expenses</td><td>£131.19</td></tr><tr><td></td><td>B Osbourne</td><td>£85.50</td></tr><tr><td></td><td></td><td></td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£403.38		Clerk – salary for Dec	£822.05		HMRC	£723.82		Clerk Expenses	£131.19		B Osbourne	£85.50			
Invoice Number	Payee / Reason	Amount																				
	LGPS	£403.38																				
	Clerk – salary for Dec	£822.05																				
	HMRC	£723.82																				
	Clerk Expenses	£131.19																				
	B Osbourne	£85.50																				
80/23	<u>PLANNING, TRAFFIC AND ENVIRONMENTAL MATTERS</u> There were no planning applications currently live for the Parish. Cllr Ingram drew Cllrs attention to the statement issued last week from WNC regarding unallocated s106 funds which the Council had consistently raised concerns about. It was RESOLVED that: a) The Council approve the purchase and installation of 3 bleed kits (Elgar Centre, St Crispins and One Stop) at a cost of £575.98 plus installation.																					
81/23	<u>PARISH COUNCILLOR VANACY</u> It was noted that there was a vacancy on the Council which was currently being advertised and the Council re-approved the previous arrangement to have candidates submit a CV/short written piece outlining their experience and attend the next meeting to answer any questions Councillors may have, followed by a vote if there is more than one candidate.																					
82/23	<u>2024 – THE WAY FORWARD</u> Cllr Earle and the Clerk left the room for this item. The Council received a presentation about future of the Council and the resource required to meet the Council's commitments and aspirations. Cllr Earle and the Clerk rejoined the meeting. It was RESOLVED that:																					

	a) The Council will hold a working group meeting on Monday 22nd January to discuss the presentation further. Any budgetary implications will be included in the budget proposals for the February meetings. b) All Cllrs will complete the survey regarding e-scooters.
83/23	<u>BUDGET</u> It was <u>RESOLVED</u> that: This item be deferred until the next meeting.