



CLERK: Nina L. Villa LLb (Hons)
Telephone: 07887 420725
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Dear Councillor,

You are hereby summoned to attend a meeting of Upton Parish Council which will be held at St Crispins Community Centre on Tuesday 6th February at 1915. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
30th January 2024

1. **PUBLIC SESSION**

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

3. **DECLARATIONS OF INTEREST**

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. **MINUTES OF PREVIOUS MEETINGS**

To approve the minutes of the meeting held on 8th January 2024 and authorise the Chairman to sign the same - **ATTACHED**

5. **ACTION SHEET**

To note the action sheet - **ATTACHED**

6. **UPDATE FROM UNITARY AUTHORITY REPRESENTATIVES**

a) To receive an update from West Northants Council representatives

b) To receive an update from Council's Local Area Partnership representatives (if applicable)

7. **CO-OPTION OF NEW COUNCILLOR**

To consider the co-option of a new Councillor - **ATTACHED**

8. **FINANCE / PAYMENTS DUE**

a) To approve/note the following payments:

Invoice Number	Payee / Reason	Amount
	LGPS	£403.38
	Clerk – salary for Dec	£829.70
	HMRC	£716.17
	Clerk Expenses	£217.20

9. **PLANNING / TRAFFIC / ENVIRONMENTAL MATTERS**

a) To consider any current planning applications for the Parish (if applicable)

10. **WORKING GROUP PROJECTS**

a) To consider a quotation for the ground penetrating survey for the Hidden Graves project – **ATTACHED**

b) To consider a request from the Social Club to place a directional sign on Council owned signage posts at the Car Park and to agree that the Council will place the order and recharge the Social Club - **ATTACHED**

11. **PROPOSAL FOR CHANGE OF NAME**

To consider a proposal from Cllr Earle to rename the Council 'Upton and St Crispins Parish Council'

12. **EXCLUSION OF PRESS AND PUBLIC**

To resolve that members of the press and public be excluded from the following item under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

13. **2024 – THE WAY FORWARD**

a) To consider proposals for the future structure of the Council

b) Subject to (a) above, to delegate authority to two or more Councillors to agree a way forward with the Clerk

14. **RE-ADMISSION OF PRESS AND PUBLIC**

To resolve to re-admit the Press and Public for the following item

15. **BUDGET**

To consider the second draft of the budget for 2024/25 and determine the precept demand - **ATTACHED**