



UPTON

PARISH COUNCIL

PARISH COUNCIL MEETING 7 th November 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr N Alex Cllr A Holt (Vice Chair) Cllr P Kershaw Cllr M Ingram Cllr C Hull Cllr B Haylock Cllr M Caddy Cllr I Choudhury	Apologies: Cllr N Islam	Also Present:- Cllr M Golby – WNC Nina Villa – Clerk Helen Howard - Highways 2 Police Officers Alan Bottwood
Item No.		
52/23	<u>PUBLIC SESSION</u> The Headteacher of Upton Meadows school was in attendance to answer any queries about the grant application of £675. It was agreed to consider this application at this point in the agenda to enable the Headteacher to leave. It was <u>RESOLVED</u> that: a) The Council approve a grant application of £675 Alan Bottwood attended to provide some details/background related to the Greek church graves and is keen to see the project progress and is prepare to offer his support as Chair as the Friends of St Crispins Cemetery. The Police gave an update on crime within the parish. There was a general discussion about policing and crime issues and the Council was pleased to have attendance at its meeting.	
53/23	<u>APOLOGIES FOR ABSENCE</u> Cllrs N Islam	
54/23	<u>DECLARATIONS OF INTEREST</u> None	
55/23	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 5 th October 2023 were approved and the Chairman was authorised to sign the same.	

56/23	<u>ACTION SHEET</u> The action sheet was duly noted.																																	
57/23	<u>UPDATE FROM UNITARY AUTHORITY</u> Helen had received a list of questions from the parish and had kindly supplied some responses. Helen will look at the St Crispins yellow line application which was submitted last year and should be in progress. Gullies had not been cleaned for the last six months. Some of the delays in relation to requests are as a result of staffing issues at WNC but it is hoped things will improve. Cllr Golby and a colleague from WNC gave a presentation on the Local Area Partnerships and the areas of focus and workstreams for Upton. There was a detailed discussion about access to healthcare and future planning and that, in the view of the Council, this should be a focus for the LAP. The Council would consider nominations for representatives at the next meeting. 2045 – Cllr Holt left the meeting																																	
58/23	<u>FINANCE/PAYMENTS DUE</u> It was RESOLVED that: a) The Council approved the bank reconciliation and financial statement to 30th September 2023 b) The Council approve a donation of £100 to the RBL for the wreath c) The Council approved the re-adoption of the Grant Policy d) following payments. <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£388.29</td></tr><tr><td></td><td>Clerk – salary for October</td><td>£795.88</td></tr><tr><td></td><td>HMRC</td><td>£688.21</td></tr><tr><td></td><td>Clerk Expenses</td><td>£229.08</td></tr><tr><td></td><td>Zephyr – Flagpole</td><td>£2328</td></tr><tr><td></td><td>Kier Integrated Signage – 20mph signs</td><td>£1000.38</td></tr><tr><td></td><td>Community Heartbeat Trust</td><td>£198</td></tr><tr><td></td><td>J and S Potter – flagpoles</td><td>£216</td></tr><tr><td></td><td>J and S Potter – bench installation</td><td>£1,968</td></tr><tr><td></td><td>Northants Magazine</td><td>£460</td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£388.29		Clerk – salary for October	£795.88		HMRC	£688.21		Clerk Expenses	£229.08		Zephyr – Flagpole	£2328		Kier Integrated Signage – 20mph signs	£1000.38		Community Heartbeat Trust	£198		J and S Potter – flagpoles	£216		J and S Potter – bench installation	£1,968		Northants Magazine	£460
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59/23	<u>PLANNING, TRAFFIC AND ENVIRONMENTAL MATTERS</u> There are various current planning applications in the Parish but none that the Council wished to comment on. It was noted that the batteries in the older speed indicators devices have gone and the Chair is waiting for a break in the weather to change them. Add ‘dragons teeth’ to prevent traveller incursions and daffodil planting to next meeting.																																	
60/23	<u>WEBSITE/WORKING GROUP UPDATE</u> Nothing to report																																	

62/23	<u>BUDGET</u> The Council considered options for inclusion in the budget for next year and there was a general discussion about ensuring that the Council starts to forward plan and budget accordingly for its increasing responsibilities.
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