



UPTON

PARISH COUNCIL

PARISH COUNCIL MEETING 5 th September 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr N Alex Cllr A Holt (Vice Chair) Cllr P Kershaw Cllr M Caddy Cllr Islam Cllr M Ingram Cllr C Hull Cllr I Chowdhury Cllr B Haylock	Apologies: Cllr M Golby (WNC)	Also Present:-
Item No.		
32/23	<u>PUBLIC SESSION</u> No members of the public were present	
33/23	<u>APOLOGIES FOR ABSENCE</u> Cllrs M Golby (WNC)	
34/23	<u>DECLARATIONS OF INTEREST</u> None	
35/23	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 5 th July 2023 were approved and the Chairman was authorised to sign the same.	
36/23	<u>ACTION SHEET</u> The action sheet was duly noted.	
37/23	<u>UPDATE FROM UNITARY AUTHORITY</u> No updates received.	

38/23

FINANCE/PAYMENTS DUE

It was **RESOLVED** that:

a) The report of the External Auditor was duly noted.

b) The financial statement and bank reconciliation to 30th June 2023 was duly noted.

c) The Council approved the following payments made in August:

Invoice Number	Payee / Reason	Amount
	Bankline	£20.00
	LGPS	£388.29
	Clerk – salary for July	£795.88
	HMRC	£688.21
	Clerk Expenses	£220.98
	D Oglivie (benches)	£3688.80
	Bankline	£26.30

d) The Council approved the following payments.

Invoice Number	Payee / Reason	Amount
	LGPS	£388.29
	Clerk – salary for August	£795.88
	HMRC	£688.21
	Clerk Expenses	£220.98
	J and S Potter – removal of noticeboard	£192
	PKF Audit Fee	£378

There was a query on the clerk’s expenses for August which will investigated and if an error is present will be corrected the following month.

39/23

PLANNING, TRAFFIC AND ENVIRONMENTAL MATTERS

There was an appeal, but no new applications.

It was noted that:

a) The appeal, APP/V2825/D/23/3319537, had been upheld.

It was **RESOLVED** that:

b) The council should purchase 3 bleed kits to be collocated with the defibrillators

c) The council should seek an agreement in principle for the location of the flagpoles adjacent to the two community centres.

40/23

WEBSITE/WORKING GROUP UPDATE

It was noted that:

a) The Social Media Policy is a good starting point and will evolve as times goes on

b) A decision on the Council/Social Club will be deferred.

c) The council are satisfied with the repair

d) The proposal on the graves at the Greek Church should be developed further and presented to WNC