



UPTON

PARISH COUNCIL

PARISH COUNCIL MEETING 13 th June 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr N Alex Cllr A Holt (Vice Chair) Cllr P Kershaw Cllr M Caddy Cllr Islam Cllr M Ingram Cllr C Hull	Apologies: Cllr M Golby (WNC) Cllr I Chowdhury Cllr B Haylock Cllr A King (WNC)	Also Present:- Cllr J Roberts - WNC Nina Villa – Clerk Toby Birch – CSN 1 member of the public
Item No.		
12/23	<u>PUBLIC SESSION</u> A parishioner from St Michael's Church attend to discuss the state of the churchyard. She advised the grass is very overgrown and the Friends of St Michaels group who used to maintain the churchyard have all retired or moved on. She asked for support to get the churchyard back in to a responsible condition and to assist with future maintenance. The Council advised that as the Churchyard is still open for burials, it is not permitted to undertake any maintenance but various suggestions, including writing to the Churches Conservation Trust and the Diocese of Peterborough to raise the issue. It was <u>RESOLVED</u> that: a) The Council instruct Steve Tees to cut the grass in the churchyard as a one off given the poor state of a significant parish amenity	
13/23	<u>APOLOGIES FOR ABSENCE</u> Cllrs M Golby (WNC), I Chowdhury King (WNC) and B Haylock	
14/23	<u>DECLARATIONS OF INTEREST</u> None	
15/23	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 5 th May 2023 were approved and the Chairman was authorised to sign the same.	

16/23	<u>UPDATE FROM THE COMMUNITY CENTRE</u> Toby attended to give the Council some background on CSN and St Crispins Community Centre specifically, including the current lease negotiations, users and future plans. There was also a discussion regarding the Football Club and rent payments and charges for the maintenance of the pitches. There was a brief discussion about the possibility of a Parish Office being based at the Centre and whether CSN can apply for grants community events which they may plan on the pitches.																								
17/23	<u>ACTION SHEET</u> It was agreed to invite someone from WNC to come and look at the Greek Churchyard with a view to improving the area off the back of the removal of the wire fence. It was noted that flowerbed at the war memorial has been planted. It was <u>RESOLVED</u> that: a) The Action Sheet be noted																								
18/23	<u>UPDATE FROM UNITARY AUTHORITY</u> No specific updates																								
19/23	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The partial reply to the FOI regarding s106/CIL was incomplete as it only covered part of the Parish. It was agreed that the Clerk would follow this up. b) The Council approved the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£545.09</td></tr><tr><td></td><td>Clerk – salary for May</td><td>£1066.41</td></tr><tr><td></td><td>HMRC</td><td>£1059.27</td></tr><tr><td></td><td>Clerk Expenses</td><td>£217.20</td></tr><tr><td></td><td>WNC – Bin Emptying</td><td>£1,025.18</td></tr><tr><td></td><td>Steve Tee – wall repairs</td><td>£650</td></tr><tr><td></td><td></td><td></td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£545.09		Clerk – salary for May	£1066.41		HMRC	£1059.27		Clerk Expenses	£217.20		WNC – Bin Emptying	£1,025.18		Steve Tee – wall repairs	£650			
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20/23	<u>PLANNING, PARKING AND CONSULTATIONS</u> There were no planning applications to consider. It was <u>RESOLVED</u> that: a) The Council agreed to take part in the planting to support the Rotary Club. b) The Council approve the proposal to purchase '30 mph' signs c) The Council approve the proposal to purchase the car park sign d) The Council request WNC to put in vehicle deterrents at St Crispins Community Centre to prevent traveller excursions (Clerk to contact the WNC Traveller Team)																								
21/23	<u>POLICE LIAISON REPRESENTATIVE</u> It was <u>RESOLVED</u> that:																								

	a) The Chairman write to the local PCSO to ask for a more detailed parish crime report.
22/23	<u>WEBSITE/WORKING GROUP UPDATE</u> It was <u>RESOLVED</u> that: a) The Council approve the proposal to bring management of social media and the website in house for a period of 12 months and to end the contract with the current provider with thanks for the many years of service with the Council.