



PARISH COUNCIL MEETING 4 th April 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispins Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr A Holt Cllr P Kershaw Cllr Haylock Cllr C Hull Cllr N Alex Cllr I Chowdhury Cllr N Bench	Apologies: Cllr N Islam Cllr A King - WNC	Also Present:- Nina Villa – Clerk Cllr M Golby
Item No.		
108/22	<u>PUBLIC SESSION</u> Four residents from Kent Rd South attended to raise concern about traffic issues and the associated dangers, including an incident recently where a car lost control and drove through the front of a residents house. The Chairman acknowledged the issued and suggested a meeting both with the police and the unitary council to try and resolve the issue. Cllr Golby gave details of a response from Highways which suggests that that team might be prepared to act and is happy to support whatever action the Council and residents wish to take. There was a question about whether the recently felled tree could be replaced. Action: Cllr Haylock, Holt and Golby to meet to discuss possible actions which might be taken. Clerk to write to WNC regarding the tree replacement. A resident also raised the issue of a school bus unmarked stop which crosses her drive and has children hanging around outside. Cllrs suggested contacting the operator as this is an issue which is out of the Council's jurisdiction and contacting the school regarding the children's behavior.	
109/22	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Islam and King (WNC)	
110/22	<u>DECLARATIONS OF INTEREST</u> None	
111/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7 th March 2022 were approved and the Chairman was authorised to sign the same	

112/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The action sheet was noted																					
113/22	<u>REPORT FROM UNITARY COUNCILLORS</u> Cllr Golby advised that a date is being sought for a meeting with Simon Bowers to update on various issues. Clerk to send a list of concerns ahead fo the meeting so Mr Bowers can come with an update. The Chair also made Cllr Golby aware that the planning application system has had incorrect addresses shown when advising the parish of planning applications. Chairman has raised with WNC direct. There was a discussion Speedwatch and traffic and speed issues further to the concerns raised by residents above. It was agreed that the Council needs to escalate the issue to the police and council as it is fortunate that no one has been injured in the two recent incidents.																					
114/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council approve the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£426.82</td></tr><tr><td></td><td>Clerk – salary for December</td><td>£795.88</td></tr><tr><td></td><td>HMRC</td><td>£688.21</td></tr><tr><td></td><td>Clerk’s Expenses</td><td>£101.20</td></tr><tr><td></td><td>B Osbourne (payroll)</td><td>£84</td></tr><tr><td></td><td></td><td></td></tr></table> It was <u>RESOLVED</u> that: a) The Council does not wish to renew its membership to NCLAC.	Invoice Number	Payee / Reason	Amount		LGPS	£426.82		Clerk – salary for December	£795.88		HMRC	£688.21		Clerk’s Expenses	£101.20		B Osbourne (payroll)	£84			
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106/22	<u>PLANNING, PARKING AND CONSULTATIONS</u> a) There were two applications (North Meadow View and Roundwood Way) – councillors to look at both and send potential comments to the Clerk as the two applications only arrived the afternoon of the meeting. b) The Council considered a proposal from Cllr Earle to submit a request for CIL funds to compensation the parish for the inconvenience of the roadworks on Berrywood Road and future works on A4500 and Sandy Lane. This was agreed. c) Noted above																					
107/22	<u>WEBSITE AND MARKETING / WORKING GROUP</u> a) Working group meetings will be held at the Community Centre on 3rd Monday of the month b) The most recent meeting concentrated on yellow lines and there was a request that Helen Howard attend the next meeting c) Several Councillors and the Clerk volunteered to be trained on the website and there was a proposed revised scope of work for Virtual Marketing. d) Signage outside Buttercup Meadow was proposed to advertise ownership and there is a proposal to work with a local resident to craft a sign. Cllr Haylock volunteered to assist.																					

	e) Barrier at the Car Park has been removed and investigations are underway for replacement. It was agreed to delegate authority to the Clerk in consultation with Cllr Holt to agree a cost with a potential contractor in order to get the work completed asap. f) There was also a proposed hire to gully cleaner and road sweeper for approx. £600 and it was agreed to delegate authority to the Clerk in consultation with Cllr Holt to progress. g) Streetlighting – the issue of the streetlights on the social club land was raised and the electrical safety certificate had been requested. It was agreed that Cllr Holt be given authority to attend the next meeting of the social club meeting to discuss this and other mutually beneficial projects further. The possibility of s106 funds to be released for improvement works would also be explored by the Clerk. h) Proposed location for the memorial bench to Cllr Pape was discussed. Exact location to be confirmed by Clerk was asked to order the bench to get the ball rolling. It was agreed to purchase an armed forces memorial bench to match the ones the parish had previously installed. i) It was agreed that Toby (CSN) should be invited to the next meeting.
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