



ANNUAL PARISH COUNCIL MEETING 9 th May 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr N Alex Cllr B Haylock Cllr A Holt Cllr P Kershaw Cllr M Caddy Cllr C Hull	Apologies:	Also Present:- Nina Villa – Clerk Cllr M Golby – WNC Cllr J Roberts - WNC Helen Howard - Highways
Item No.		
01/23	<u>ELECTION OF CHAIR</u> It was <u>RESOLVED</u> that: a) Cllr T Earle be elected to serve as Chairman for the ensuing municipal year	
02/23	<u>ELECTION OF VICE CHAIR</u> It was <u>RESOLVED</u> that: b) Cllr A Holt be elected to serve as Vice Chairman for the ensuing municipal year	
03/23	<u>PUBLIC SESSION</u> Helen Howard from Highways was in attendance and various issues were raised including the anti social behavior in the layby, faded yellow lines and condition of Weedon Rd. The incident of the car hitting a house in the parish recently was also raised and advice was sought on how this can be tackled, including possibly changing the speed limit to 20mph. Helen agreed to pick the various issues up and report back.	
04/23	<u>APOLOGIES FOR ABSENCE</u> Cllrs A King (WNC) and N Bench	
05/23	<u>DECLARATIONS OF INTEREST</u> None	
06/23	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 13 th April 2023 were approved and the Chairman was authorised to sign the same.	
07/23	<u>ACTION SHEET</u>	

	It was <u>RESOLVED</u> that: a) The Action Sheet be noted b) It was agreed that the noticeboard on Telford Way should be removed as it is damaged and now looks unsightly																								
08/23	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council note the report of the Internal Auditor b) The Council note the Year End Bank Reconciliation c) The Council approve the year end accounts for 2022/23 and to confirm the earmarked reserves, including CiL funds, as listed d) The Council approve the Annual Governance Statement for the Year Ending 2022/23 e) The Council approve the Accounting Statements for the Year Ending 2022/23 f) The Council approve the continuation of the Direct Debit for the Parish Council access to Bankline (amount varies each month) g) The Council confirm dates for the Exercise of Public Rights as Monday 5th June to Friday 14th July 2023 h) The Council approved the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£522.69</td></tr><tr><td></td><td>Clerk – salary for March</td><td>£1027.94</td></tr><tr><td></td><td>HMRC</td><td>£1006.09</td></tr><tr><td></td><td>Clerk Expenses</td><td>£61.20</td></tr><tr><td></td><td>IAC Internal Audit</td><td>£354</td></tr><tr><td>9333</td><td>Northampton Magazines</td><td>£460</td></tr><tr><td></td><td>S and D Paving</td><td>£1123.59</td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£522.69		Clerk – salary for March	£1027.94		HMRC	£1006.09		Clerk Expenses	£61.20		IAC Internal Audit	£354	9333	Northampton Magazines	£460		S and D Paving	£1123.59
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09/23	<u>PLANNING, PARKING AND CONSULTATIONS</u> There were a small number of planning applications currently live within the Parish but none that the Council wished to comment on. The was noted that Cllr Holt was in conversation with Helen Howard about maintenance of gullies etc in new developments. It was <u>RESOLVED</u> that: a) The Council approve the proposal from Cllr Holt to purchase a second memorial bench (deferred from last meeting) for Cllr Shaun Pape																								
10/23	<u>WEBSITE AND MARKETING / WORKING GROUP UPDATE</u> The Council received an update on the working group on their latest meeting including progress on the signage for buttercup meadow, training for the website, gardening around Kent Rd, very positive meeting with the Social Club re contribution towards maintenance of the car park surface and general maintenance of grass etc.																								

	It was <u>RESOLVED</u> that: a) The Council approved the quote for costs for gully cleaning and sweeping b) The Council instruct the Clerk to seek three quotes for grounds maintenance, tree survey and maintenance and litter picking
11/23	<u>MEMBERSHIP OF NCLAC</u> It was <u>RESOLVED</u> that: a) The Council agreed not to renew its membership of NCALC/NALC