



UPTON

PARISH COUNCIL

CLERK: Nina L. Villa LLb (Hons)
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Dear Councillor,

You are hereby summoned to attend a meeting of Upton Parish Council which will be held at St Crispins Community Centre on **Tuesday 13th June 2023** at 1915 The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
1st June 2023

1. PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence

3. DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meeting held on 9th May 2023 and authorise the Chairman to sign the same

5. ACTION SHEET

To note the action sheet

6. UPDATE FROM UNITARY AUTHORITY REPRESENTATIVES

To receive an update from West Northants Council representatives

7. UPDATE FROM COMMUNITY CENTRE

To receive an update on Toby on the Community Centre

8. FINANCE / PAYMENTS DUE

- a) To consider the current situation with regards to s106/CIL – Cllr Earle
- b) To approve the following payments:

Invoice Number	Payee / Reason	Amount
	LGPS	£545.09
	Clerk – salary for May	£1066.41
	HMRC	£1059.27
	Clerk Expenses	£217.20
	WNC – Bin Emptying	£1,025.18
	Steve Tee – wall repairs	£650

9. PLANNING / TRAFFIC / ENVIRONMENTAL MATTERS

- a) To consider any current planning applications for the Parish (if applicable)
- b) To consider a proposal from Cllr Holt to get involved in the Rotary Club Polio Eradication project
- c) To consider a proposal from Cllr Caddy to purchase 30 speeding stickers for bins at a cost of c£121 – **PREVIOUSLY CIRCULATED**
- d) To approve a quote of c£130 for the car park sign

10. POLICE LIAISON REPRESENTATIVE

To consider the poor communications, reports and contact from our local Community Police Team – Cllr B Haylock

11. WEBSITE AND MARKETING / WORKING GROUP

To receive an update on and the progress of various projects being undertaken by the Working Group including the following:

- a) Consider the revised terms of reference for social media/marketing contract - **PREVIOUSLY CIRCULATED**