

PARISH COUNCIL MEETING 7 th March 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispins Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr A Holt Cllr P Kershaw Cllr Haylock Cllr C Hull Cllr N Alex	Apologies: Cllr I Chowdhury Cllr N Islam Cllr A King - WNC	Also Present:- Nina Villa – Clerk Cllr M Golby
Item No.		
99/22	<u>PUBLIC SESSION</u> Lynn Hinch gave a short presentation on Ability, a community transport company operating within the Parish. It offers a flexible bus service (all vehicles are accessible), day trips and minibus hire for community groups. There was no specific request of the Council other than to raise awareness via posters, newsletters, website etc.	
100/22	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Chowdhury, Islam and King (WNC)	
101/22	<u>DECLARATIONS OF INTEREST</u> None	
102/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7 th February 2022 were approved and the Chairman was authorised to sign the same	
103/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The action sheet was noted	
104/22	<u>REPORT FROM UNITARY COUNCILLORS</u> Cllr Golby apologised for the lack of engagement from WNC Cllrs and offered a catch up with the Clerk prior to the monthly meetings which was welcomed. He also reported on some of the proposed boundary changes recently published by the Boundary Commission and does impact	

	Duston and Upton. He also offered to do a presentation at the next meeting on the Local Area Partnerships. He also gave an update on the unitary council's budget and reiterated that he was keen to work together moving forward. The new WNC Parish Council Liaison Officer is now in post we should hope to see some improvement soon. Cllr Holt asked what action plans are in place for improvements in Planning, Development Management, s106 departments etc as it was acknowledged that this is probably the least best performing department in WNC. Cllr Golby explained some of the challenges and acknowledged the issues and confirmed that the Council is aware and working to resolve these challenges. A meeting will be arranged to progress the above and other matter between UPC and WNC Cllrs and relevant officers in due course.																		
105/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council approve the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£426.82</td></tr><tr><td></td><td>Clerk – salary for December</td><td>£795.88</td></tr><tr><td></td><td>HMRC</td><td>£688.21</td></tr><tr><td></td><td>Clerk's Expenses</td><td>£61.20</td></tr><tr><td></td><td>Cllr Earle – reimbursement for soldier wood treatment</td><td>£58.24</td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£426.82		Clerk – salary for December	£795.88		HMRC	£688.21		Clerk's Expenses	£61.20		Cllr Earle – reimbursement for soldier wood treatment	£58.24
Invoice Number	Payee / Reason	Amount																	
	LGPS	£426.82																	
	Clerk – salary for December	£795.88																	
	HMRC	£688.21																	
	Clerk's Expenses	£61.20																	
	Cllr Earle – reimbursement for soldier wood treatment	£58.24																	
106/22	<u>PLANNING, PARKING AND CONSULTATIONS</u> a) There were no planning applications for consideration b) The issues of electric car charging points was raised, with a request to install some in the St Crispins Community Centre Car Park. Clerk to raise with WNC and suppliers used by Duston. c) The issue of overhanging bushes was raised again – Cllr Caddy to send a map to Cllr Alex to follow up with the exact location. There was a discussion about Fix My Street items not being actioned and it was agreed that it was helpful to keep a log of these issues as evidence of lack of action d) Layby beyond St Michael's Church has become a focal point for illegal sexual activity and fly tipping and it was agreed to ask WNC to have it closed. e) The Council considered the Hospital's response to parking issues and agreed to submit a request to WNC for restrictions and ask Helen to attend the next meeting and the Clerk was asked to follow up other options with the Hospital. Clerk to follow up with Helen Howard re faded yellow lines schedule of maintenance. f) The Council considered the Upton Parish Council Memorial Car Park ownership signage proposed by Cllr Holt and agreed to increase the amount branding around the Parish. It was also agreed to have a similar sign at Buttercup Meadow. The Council voted not to proceed with the 'Welcome to Upton' signage. g) The Council appointed Barber Landscape to maintain Buttercup Meadow at a cost of £250 per cut (average of 16 per year)																		
107/22	<u>WEBSITE AND MARKETING / WORKING GROUP</u> a) The Council noted damage to the war memorial wall and delegated authority to the Clerk to approve a quote for repair																		

	c) The Council noted arrangements for spring planting of the war memorial from Spectrum and it was agreed that Cllr Holt would ask Spectrum about the possibility of adding a CCTV to their system to cover the Council's Car Park d) The Council considered the installation of a litter bin at the Car Park and agreed to defer the item for now e) Cllr Ingram and Holt will meet to discuss a memorial to the late Cllr Pape at the memorial f) The Council noted the response from WNC regarding the removal wire fence and agreed to leave it until the end of the month (March) to see if this gets actioned. f) There was a discussion about the process for magazine entry following some confusion last month. It was felt that the process was now clear but that it could be brought back for further clarification if required. g) The Council considered the installation of a MUGA in St Crispins Park but as the Council does not yet own the land or have the funds it was agreed that the working group would explore the matter further.
--	---