

PARISH COUNCIL MEETING 7 th February 2023		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispins Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr A Holt Cllr P Kershaw Cllr Haylock Cllr C Hull Cllr N Alex Cllr N Bench	Apologies: Cllr N Alex Cllr I Chowdhury Cllrs Golby, Roberts and King - WNC	Also Present:- Nina Villa – Clerk
<u>Item No.</u>		
90/22	<u>PUBLIC SESSION</u> None	
91/22	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Alex and Chowdhury	
92/22	<u>DECLARATIONS OF INTEREST</u> None	
93/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 3 rd January 2022 were approved and the Chairman was authorised to sign the same	
94/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The action sheet was noted	
95/22	<u>REPORT FROM UNITARY COUNCILLORS</u> None	

	The Council expressed its frustration at the lack on progress on all matters and requested a follow up meeting with all WNC Cllrs. The Council agreed to submit a FOI for outstanding s106/CIL and whether any s106 has been returned to the developers 2002-2016.																								
96/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council approve the bank reconciliation and financial statement to 31st Dec 2022 b) The Council approve the Asset Register c) The Council approve the Financial Risk Assessment d) The Council approve the following payments: <table><tr><th>Invoice Number</th><th>Payee / Reason</th><th>Amount</th></tr><tr><td></td><td>LGPS</td><td>£426.82</td></tr><tr><td></td><td>Clerk – salary for December</td><td>£1130.80</td></tr><tr><td></td><td>HMRC</td><td>£354.01</td></tr><tr><td></td><td>Clerk's Expenses</td><td>£61.20</td></tr><tr><td></td><td>RBL – payment for wreaths</td><td>£60</td></tr><tr><td></td><td>M Caddy – reimbursement for Fasthosts</td><td>£43.16</td></tr><tr><td></td><td></td><td></td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£426.82		Clerk – salary for December	£1130.80		HMRC	£354.01		Clerk's Expenses	£61.20		RBL – payment for wreaths	£60		M Caddy – reimbursement for Fasthosts	£43.16			
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97/22	<u>PLANNING, PARKING AND CONSULTATIONS</u> a) There were two planning applications nether of which the Council felt it needed to comment on. b) The Chairman read out a letter from a resident at the Retirement Village requesting funding for the floral display for HM The Kings coronation. The Council agreed that as the area is not open to the public the Council would not consider funding and the Clerk would write and signpost to other funding. c) There was a discussion about parish events for the Coronation. UMRA are organising a party in the park at the Elgar Centre and they will approach the Council for funding if required. d) The Council had received an email regarding the parking issue at the hospital. The Clerk was requested to write to the Hospital and ask about their long term strategy for managing the parking situation. e) Cllr Haylock gave a brief update on the Police Liaison Committee meeting which he attended on behalf of the Council. The Chairman of the Committee had contacted Cllr Haylock to say traffic/parking etc is now their priority. f) The Council noted the latest Parish Crime Report from the new local Police Sergeant but lamented that it was very lacking in any specific detail. g) The quote for the maintenance of Buttercup Meadow was considered but as this was not a formal agenda item it was agreed in principle and will be formally approved at the next meeting.																								
98/22	<u>WEBSITE AND MARKETING / WORKING GROUP</u> Most Cllrs now have access to their new email or have been supplied with the details they need. There was a discussion regarding the requirement of documents for the websites and what we are required. It was agreed to change the logos on the Parish Stationery to the new logo (Cllr Caddy to supply high res image to Clerk).																								