



UPTON PARISH COUNCIL

CLERK: Nina L. Villa LLb (Hons)

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Dear Councillor,

You are hereby summoned to attend a Meeting of the Parish Council which will be held at St Crispins Community Centre on 7th March 2023 at 1915. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
1st March 2023

1. PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence

3. DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meeting held on 7th February 2023 and authorise the Chairman to sign the same - **ATTACHED**

6. ACTION SHEET

To note the action sheet - **ATTACHED**

7. UNITARY COUNCIL MATTERS / ASSET TRANSFER

a) To receive an update from West Northants Councillors on various Parish matters

8. FINANCE / PAYMENTS DUE

a) To approve/note the following payments:

Invoice Number	Payee / Reason	Amount
	LGPS	£426.82
	Clerk – salary for December	£795.88

	HMRC	£688.21
	Clerk's Expenses	£61.20

9. PLANNING / TRAFFIC / ENVIRONMENTAL MATTERS

- a) To consider any current planning applications for the Parish (if applicable)
- b) To consider any relevant estate issues
- c) To consider the Hospital's response to parking issues and to consider whether to submit a request to WNC for restrictions
- d) To consider the wording for the 'Welcome to Upton' signs and Car Park ownership signage
- e) To formally appoint a contractor to maintain Buttercup Meadow

10. PARISH PROJECTS / MARKETING WORKING GROUP

- a) To receive an update on the work of the working group
- b) To note the damage to the war memorial wall and to approve repair
- c) To consider arrangements for spring planting of the war memorial
- d) To consider the installation of a litter bin at the Car Park
- e) To consider arrangements for a memorial to the late Cllr Pape at the memorial
- f) To consider the response from WNC regarding the wire fence and whether the Council wishes to pay to have it removed
- f) To agree roles and responsibilities for the entry to the Magazine
- g) To consider the installation of a MUGA in St Crispins Park