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EXTRAORDINARY PARISH COUNCIL MEETING		UPTON PARISH COUNCIL
Date: Friday 13th January 2017	Time: 7.15pm	Venue: The Oak Room, Berrywood Hospital, Northampton
Attendees: Cllr D Stevens (Vice Chair) Cllr W Lawrence Cllr R Lawrence Cllr M Ingram Cllr S Pape Cllr P Chauhan	Apologies: Cllr I Chowdhury Cllr I Duly Cllr R Barrett	Also Present:- Gill Wells – The Clerk Cllr Hope – County Councillor Cllr Bottwood – Borough Councillor Mr T Earle

17/202. Election of Parish Council Chair.
Following the resignation of Cllr W Lawrence from the position of Chair, in December 2016, Cllr Stevens invited Members to nominate, second, and elect a Chair to Upton Parish Council. Motion Agreed:- It was resolved that Cllr S Pape be elected to the position of Chair for Upton Parish Council. Cllr Pape accepted the position and duly signed his 'Acceptance of Office.' Cllr D Stevens resigned from the Council, with immediate effect, by delivering a letter of resignation to the Council upon announcement of the results of the election. Mr Stevens left the room.
17/203. Election of Vice Chair.
Members were invited to nominate, second and elect a Vice Chair to Upton Parish Council. Motion Agreed:- It was resolved that, given there were no nominations at this time for the position of Vice Chair, the matter would be deferred to the next Council meeting.
17/204. Apologies.
Motion Agreed:- It was resolved that apologies would be accepted for the following reasons:- Cllr Chowdhury (work commitments); Cllr Barrett (unavailable); & Cllr Duly (unavailable).
17/205. Declarations of Interest.
There were no declarations of interest.
17/206. Requests for dispensation.
There were no requests for dispensations.
17/207. Motion to declare the minutes of the Full Parish Council Meeting 7th November 2016 & 5th December 2016 as an accurate record of proceedings.
Motion Agreed:- It was resolved that the minutes of the Full Parish Council Meeting 7th November 2016, and those of the Extraordinary Parish Council Meeting 5th December 2016, be approved as an accurate record of proceedings, and were duly signed by the Chair, Cllr S Pape.
17/208. Matters Arising & Clerks Report from the Minutes 7th November 2016 & 5th December 2016.
There were no matters arising.
17/209. Public Open Forum.
Cllr Pape welcomed those present:- - Cllr J Hope (NCC) addressed the Council and advised that she hoped to see Upton Parish Council moving forwards and bringing the community together. Cllr Hope also requested a separate item on future agendas for NCC & DDC representatives to address and update the Council on activities. - Cllr Hope updated Members on the concerns facing NCC regarding budgets and, in particular, adult social care. Members were reminded that the NCC budget was available for comment as part of the consultation process.



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- Mr Earle addressed the Council and advised that he was still chasing up traffic and parking restrictions in relation to Berrywood Road. - CLlr Bottwood (NBC) addressed the Council regarding the play area and confirmed that the slide was to be re-installed. Further, that the community centre construction had been delayed due to bad weather. Moreover, ongoing issues with the community land and sports clubs use was something the Parish Council may wish to consider looking into.
17/210. Motion to confirm the employment of the Clerk & Responsible Financial Officer.
Motion Agreed:- It was resolved that Mrs G H Wells be appointed as the Clerk & Responsible Financial Officer to Upton Parish Council. Action Agreed:- That the Clerk would forward electronic copies of the SLCC model contract and guidance notes to all Members in order that a formal offer letter, setting out terms and conditions of her employment, could be forwarded as a matter of urgency, followed by a full contract of employment.
17/211. Finance.
Action Agreed:- That Members would forward ideas for inclusion in the budget and precept discussions to be held at the next Parish Council meeting, no later than 26th January 2017. In the meantime, Members highlighted the following ideas for consideration within the budget:- Elgar Centre; Pineham Village Community Centre; newsletter; Pocket Park improvements; planters; zebra crossing donation; street furniture including bins & benches; an additional noticeboard near the Berrywood Hospital; outdoor exercise equipment; the planting of bulbs and poppies; hanging baskets; community events; & Christmas lights. N.B. This list is based on the ideas raised at this meeting by Councillors, and does not detail anything previously discussed with regard to the budget nor items yet to be raised.
17/212. Planning.
Action Agreed:- That the newly appointed Clerk would review all outstanding planning applications and liaise with the Planning Authority about deadlines for responses.
17/213. Time, Date & Place of Next Meeting.
Monday 6 th February 2017 – The Oak Room, Berrywood Hospital, Northampton. 7.30pm.