



Upton Parish Council

Held at Oak Room Berrywood Hospital

Northampton

Email: uptonpc@gmail.com

Minutes of the Ordinary Meeting of Upton Parish Council held on 1st February 2016 @ 19.30

Present:

Cllr Anthony Earle (Vice Chair), Cllr Darrin Stevens, Cllr A Bottwood, Cllr Mike Ingram, Cllr Pinder Chauhan

Apologies: None

Also present: Lorraine Bennett (Clerk), Eldica (Member of the Public) and Elliott Fosker (Member of Public and Super Intendent Police Officer)

16/001	To Receive and Approve apologies for absence None	ACTION
16/002	To Receive Declarations of Interest Cllr Bottwood advised cabinet member of environment for Northampton Borough/ Duston Parish Cllr	
16/003	Matters Arising from Minutes of Last Meeting Cllr R Barrett issued email with objections. These were made and minutes were re-circulated prior to meeting.	
16/004	To receive and approve for signature the minutes of the meeting held on Monday 7 th February 2016 these were approved as a true record and signed by the Vice Chairman. RESOLVED	
16/005	Correspondence Clerk advised of correspondence received since last meeting. • NCALC – Good Councillors Guide 2016 – Permission granted to order for all. • Kier Performance Questionnaire – Clerk to make contact for future reference. • Paul Townsend (Neighbourhood Warden) – meeting required with Cllr Oldham, Cllr Bottwood and Parish Council (Cllr Stevens agreed) to discuss East Midlands in Bloom. • Nick Alex – Interested in Co-opting – will discuss after Public have spoken. • Upton Shoe Trail – Why Upton? How much S106 monies being used. Clerk to contact Rita Bovey.	Clerk
16/006	Police and Public Session Eldica introduced herself to council, interested in the Cricket Ground/Community Centre update. Wants to know why it taking so long as she wants to provide after school club for local area, and the young people need somewhere to go. Planning application permission has not been granted yet. UPC have not adopted the cricket ground. After election this will be priority. Also asked S106 monies what are they being used for? Advised if community centre does not go ahead monies will be returned to developer (Taylor Wimpey). Elliott Fosker (Detective Inspector/member of parish) was introduced by Cllr Chauhan. Holding an event at Elgar Centre 14/02/16 @11.30 am, to work with community to tackle crime and anti-social behaviour in the area. Invited Cllrs. Enquired about co-opting. Above members of public interested in co-opting so Cllr Earle advised of the process for the next meeting. April earliest date to be co opted	Cllr Stevens

16/007	DEVELOPMENTS IN THE PARISH a. To consider the design and location of noticeboards then re obtain quotes 6 Noticeboards – 2 door with Parish Name on. 3 quotes to be obtained for supply and fit. Potential places were discussed but not confirmed. Elgar centre prepared to display notices inside the building. March Agenda.	Clerk Cllr Ingram			
16/008	PLANNING MATTERS a. S106 Transfer of Land – (Park – Freehold to UPC) NBC not received formal application. UPC previously agreed to land but not manage it. All councillors need to be present to sort this ASAP (special meeting). Clerk to contact Keith Mitchell and ask for update. To be raised at next meeting. b. Draft Parking Standards - Proposal that UPC adopt all future plans and to send support response if approved by the Parish. To agree parking sizes as in proposal and adopt so used in the future for all planning proposals. Proposed- Cllr Earle 2nd - Cllr Bottwood RESOLVED – Unanimous <table border="1"> <tr> <td>N/40251/454 WN Developments Parking at new housing</td><td>Planning process subject to planning restrictions concerning through traffic.</td><td>Propose restriction for heavy good vehicles between 8.30- 9.30 and 3-4pm (school)</td></tr> </table> RESOLVED - Proposed Cllr Stevens 2nd Cllr Chauhan	N/40251/454 WN Developments Parking at new housing	Planning process subject to planning restrictions concerning through traffic.	Propose restriction for heavy good vehicles between 8.30- 9.30 and 3-4pm (school)	Clerk Clerk
N/40251/454 WN Developments Parking at new housing	Planning process subject to planning restrictions concerning through traffic.	Propose restriction for heavy good vehicles between 8.30- 9.30 and 3-4pm (school)			
16/009	FINANCE a. To review accounts and summary against current financial budget RESOLVED - These were discussed and figures updated. b. To agree the budget for 2016/2017 Agreed budget subject to the figures discussed at meeting (See Figures Appendix 1) RESOLVED – All agreed c. To agree the precept for 2016/2017 RESOLVED - Agreed same band D rate of 12.38 d. To agree payment of Clerks Wages Chq 000 Clerks Expenses Chq 000 e. To pay ACRE Membership £35.00 p/a Chq 000 RESOLVED - Proposed – Cllr Bottwood – 2nd Cllr Ingram Cllr Stevens Abstained The Clerk be given dispensation to make any payments required as set in standing orders.	Clerk			
16/010	Borough Councillors Report None				
16/011	Service Requests and Reports from Councillors Residents have raised issue of rubbish on Southfield road/St Crispin's and the foot/cycle path. Borough to be advised.	Cllr Ingram			
16/012	ANY OTHER MATTERS a. Logo – Previously confirmed design completed by Youth Council. RESOLVED				
16/013	TIME, DATE AND PLACE OF NEXT MEETING TO BE AGREED 7.30pm, Monday 7 th March 2016 – Oak Room, Berrywood Hospital, Northampton				

Signed:

Dated:

Appendix 1

16/009 - Notes

a. All sheets went through and explained.

- £719.85 – costs of £500 resolved. Additional allocated.
- S106 fund – original for St Crispin's – earmarked. Park Maintenance – money is allocated but if we choose to adopt the Park/Community Centre it will be covered by S106 monies.
- Community centre management fee- is not part of the S106 monies.
- Revenue (maintenance) Capital (Building) – Needs to be allocated correctly. (with Clerk and finance helper Cllr).
- Earmarked Reserves – Cricket Ground – no S106 monies for maintenance.
- If we take community centre – monies there.
- Play area 2 – current playground is a junior one. Senior one required. Added 1/3 then split over two years.
- Trim Trail – Quote obtained.
- Reserve Sheet (ear marked reserves – needs to be shown correctly)
- Agreed to increase Clerks salary £5,500
- Insurance – Public liability -AON - £1,200 financial band
- Stationary - £500 (included computer)
- Clerk to find out – Office/Software package renewal date and cost?
- Item 108 – Change to Website Costs - £1,500 not enough – increased £4,500
- Item 104 – Payroll and Audit (External Smaller Authority) (Internal -NCALC)
- Item 105 – No charge – but extraordinary and public meeting charges would apply. Donation to Berrywood? March Agenda.
- Item 107 – Aim to produce Newsletter/Residents pack - £1,240
- Item 109 – Expenses (members) mileage etc £600 – For members doing courses etc
- Item 200 – 201 (£1,000) 202 – (£2,000)
- Item 300 - Grant Policy – Need to construct one – Agenda MARCH
- Item 400 – Only had St Michaels invoice in 18 months
- Rose Gardens – Agenda MARCH
- Item 601 – Playarea – increase to £10,000
- Item 602 – Trim Trail – Agenda MARCH