MINUTES OF THE UPTON PARISH COUNCIL MEETING

HELD ON MONDAY 13th JULY 2015

Present:

Cllr Clarke
Cllr Earle
Cllr Ingram
Cllr Lawrence
Cllr Bottwood
Cllr Robert Barrett
Cllr Chauhan

In attendance: Mr A. Oakley (Clerk), County Councillor Jill Hope and one member of the public.

1. Opening Procedures

1.1 Apologies: Cllr Evans, Cllr Hannah Barrett, Cllr George Barrett

1.2 Declarations of interest.
Cllr Bottwood and Cllr Earle declared an interest as trustees of the Country Centre.

1.3 Confirmation of minutes of the June meeting.

The minutes of the monthly parish meeting of the 8th June was proposed by Cllr Ingram and seconded by Cllr Earle as a correct record and duly signed by the Chairman.

1.4 Clerk's report on matters arising from the previous minutes.

NCC Highways contacted UPC with details of the cost of moving the existing bus shelter from outside the retirement village to near the junction of Kent Road and St. Crispin Drive.
The total cost for this project would be £3701.10
UPC will write to Taylor Wimpey to enquire whether they would give permission for the shelter to be moved.

Following the previous meeting, Taylor Wimpey had been asked if they would tidy up the grassy areas at both sides of the road within the grounds of the Cricket Club. TW agreed to do this on their next visit of the area but informed UPC that the Cricket Club had chosen to maintain this area themselves. UPC will contact the club to confirm this is the case.

A resident of Camelot Way contacted the council regarding their concerns over vehicles 'dangerously parked' on their road. The council agreed that this matter should be referred to the Police.

2. POLICE AND PUBLIC SESSION

County Councillor Jill Hope reported that the metal barrier surrounding the SUDS ditch opposite Ashby Wood Drive was damaged and that also the large fence close to it by the undeveloped land has fallen down. UPC will contact HCA about both matters.

Eldica Lawes attended the meeting to express her interest in setting up another Youth Club within the parish. Ms. Lawes currently operates a breakfast, afterschool and holiday club in Harpole.

3. DEVELOPMENTS IN UPTON

Cllr Bottwood explained that the rose garden in St. Neophytos' churchyard belongs to NBC but that NBC would be prepared to transfer the land to UPC if the parish council would like it.
UPC purchased the roses which were planted in the garden and the gravestones have now all been catalogued in preparation for the stones to be raised in the future.
Cllr Ingram supports the use of the Country Centre to maintain the churchyard. This will be discussed at the next meeting.

4. PLANNING APPLICATIONS / CONSULTATIONS

N/A

5. FINANCE MATTERS

Accounts for payment:

i)	Cheque 000666	£369.43	Mr A Oakley	Salary
ii)	Cheque 000667	£100.00	Upton Youth Club	Funding

It was proposed by Cllr Earle and seconded by Cllr Chauhan and duly resolved that the above accounts be paid.

The report from the internal auditor regarding the last financial year was circulated to all councillors and was accepted by the Council. This was proposed by Cllr Earle and seconded by Cllr Bottwood.

Cllr Robert Barrett discussed the revised UPC Standing Orders that he had prepared based on the model Standing Orders. These had been circulated to all councillors prior to the meeting.
It was decided that the procurement of items/services of £5000 or more would require a tendering process to be carried out. This was proposed by Cllr Bottwood and seconded by Cllr Earle.
Cllr Robert Barrett proposed that the council should adopt the revised Standing Orders and this was seconded by Cllr Bottwood.

The following councillors agreed to join the 'Parish Plan' sub-committee:
Cllr Robert Barrett, Cllr Bottwood, Cllr Clarke, Cllr Ingram and Cllr Lawrence.

Cllr Chauhan joined the existing 'Planning' sub-committee which also consists of Cllrs Bottwood and Earle.

6. COMMUNICATIONS

All communications received were made available to the Councillors.

7. BOROUGH COUNCILLOR'S REPORT

Cllr Bottwood mentioned that there was a shortage of household wheelie bins for the new properties of the Princess Marina site as the manufacturer is struggling to meet demand.

The ExtraCare Retirement Village have entered the East Midlands In Bloom competition.

8. SERVICE REQUESTS AND REPORTS FROM MEMBERS

Cllr Earle reported that a member of the public had fallen and injured themselves on the footpath between the St. Crispin Club and the Orthodox church.

Cllr Ingram mentioned that Duston Parish Council were in the process of updating their website and moving to a .GOV.UK domain. It was decided that UPC will obtain the details of the web designer from Cllr Ingram and invite them to the next meeting of the council.

Cllr Robert Barrett stated that recordings of meetings are now allowed and should the council record the meetings in addition to the minutes?
This will be discussed at the next meeting.

AOB:

There was one candidate for the position of Clerk.
The Chairman will conduct the interview along with Cllr Robert Barrett who expressed an interest in being present also.
The Chairman asked the Clerk to circulate the CV of the candidate to all councillors for reference.

9. TIME, DATE AND PLACE OF NEXT MEETING

The next meeting will begin at **7.15pm on Monday 3rd August 2015, at the Berrywood Hospital.**

There will be meeting of the Parish Plan sub-committee on Wednesday 22nd July at 7pm.

There being no other business the Chairman declared the meeting closed at 21.50pm

Chairman……. *Date*…….