



PARISH COUNCIL MEETING 1 st November 2022		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispins Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr A Holt (Vice Chair) - Minutes Cllr P Kershaw Cllr Haylock Cllr M Caddy Cllr N Islam Cllr I Chowdhury	Apologies: Cllr Bench Nina Villa – Clerk	Also Present:-
Item No.		
58/22	<u>PUBLIC SESSION</u> None	
59/22	<u>APOLOGIES FOR ABSENCE</u> Cllr Islam	
60/22	<u>CO-OPTION OF COUNCILLOR</u> It was <u>RESOLVED</u> that: Mr Colin Hull is co-opted on to the Parish Council	
61/22	<u>DECLARATIONS OF INTEREST</u> None	
62/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 10 th October 2022 were approved and the Chairman was authorised to sign the same	
63/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The Action Sheet be noted b) Draft logo options to be supplied to Narked (new website provider) to refine	

64/22	<u>REPORT FROM UNITARY COUNCILLORS</u> No WNC Cllrs were in attendance and the Council expressed its significant disappointment that there had been no attendance or update on the asset transfers or CIL/s106. It was agreed to raise this with the Councillors concerned and if no satisfactory response is received the Council will write to both of the MPs covering the parish. Cllr Holt gave an update on the budget position of the unitary which would be under significant pressure due current financial climate.																																				
65/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council deferred the financial statement and bank reconciliation to the next meeting b) The Council approve the following payments: <table><tr><th>Invoice Number</th><th>Payee / Reason</th><th>Amount</th></tr><tr><td></td><td>LGPS</td><td>£414.33</td></tr><tr><td></td><td>Clerk – salary for October</td><td>£772.52</td></tr><tr><td></td><td>HMRC</td><td>£672.59</td></tr><tr><td></td><td>Clerk's Expenses</td><td>£61.20</td></tr><tr><td></td><td>Steve Tee (retrospective as agreed via email)</td><td>£1586.25</td></tr><tr><td></td><td>Community Heartbeat Trust – contract service charge</td><td>£198</td></tr><tr><td></td><td>Community Heartbeat Trust – change of cabinet</td><td>294.00</td></tr><tr><td></td><td>Hiscox – Cricket Club Insurance</td><td>£272.01</td></tr><tr><td></td><td>Northampton Magazines</td><td>£460</td></tr><tr><td></td><td>Community Heartbeat Trust – new safety kits</td><td>£28.80</td></tr><tr><td></td><td>Charles Wilson Engineering – fencing</td><td>£95.47</td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£414.33		Clerk – salary for October	£772.52		HMRC	£672.59		Clerk's Expenses	£61.20		Steve Tee (retrospective as agreed via email)	£1586.25		Community Heartbeat Trust – contract service charge	£198		Community Heartbeat Trust – change of cabinet	294.00		Hiscox – Cricket Club Insurance	£272.01		Northampton Magazines	£460		Community Heartbeat Trust – new safety kits	£28.80		Charles Wilson Engineering – fencing	£95.47
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66/22	<u>PLANNING, PARKING AND CONSULTATIONS</u> One planning application next to Spectrum – application for several houses and flats to replace an existing building on the site. Council had no objection. Definitive list for public footpaths closes in 2026 and the Council needs to check that all are listed. WNC website refers enquirers to the Parish Council but the Parish Council does not hold a copy of the definitive map. Clerk to contact and ask for an updated version.																																				
67/22	<u>WEBSITE AND MARKETING / WORKING GROUP</u> The Council received an update on website maintenance and the progress of various projects being undertaken by the Working Group including: It was confirmed that the order can be placed for the Narked for the new website as it was approved at the last meeting. Tree event – no burglar available so recording will be used. Social Club is organising teas and coffees, Cllr Holt to sort biscuits. Cllr Kershaw is supplying a ribbon to be cut by the Deputy Lt. Video being produced ahead of the event. Press release in progress. Chair to invite Parish Priest to do the blessing and Priest at St Nicolas to attend. RBL rep to invited to read the Exhortation after the two mins silence. It was <u>RESOLVED</u> to:																																				

	a) The Council note the report
68/22	<u>BUDGET 2023/24</u> It was noted that the Council needs to investigate to determine exactly what liabilities the Council may have taken on with regards to trees, street lighting etc since taking on the car park and Buttercup Meadow. Include grounds maintenance in the budget - It was <u>RESOLVED</u> that: The Council defer a decision on this matter until it had received a response from WNC regarding arrangements for maintenance of open spaces and until the tax base was known.