



PARISH COUNCIL MEETING 7 th September 2021		UPTON PARISH COUNCIL
	Time: 1830	Venue: St Crispin Community Centre
Attendees: Cllr S Pape (Chair) Cllr M Caddy Cllr T Earle Cllr N Alex Cllr B Haylock Cllr M Ingram Cllr I Chowdry Cllr A Holt	Apologies: Nina Villa – Parish Clerk	Also Present:- Gary Youens - Clerk
Item No.		
30/21	<u>PUBLIC SESSION</u> None	
31/21	<u>CO-OPTION OF NEW COUNCILLORS/TIMING OF FUTURE MEETINGS</u> It was <u>RESOLVED</u> to: a) Defer co-option of new members to next meeting as there were no candidates to consider. b) Revert to the original meeting time of 1915	
32/21	<u>APOLOGIES FOR ABSENCE</u> Nina Villa - Clerk	
33/21	<u>DECLARATIONS OF INTEREST</u> None	
34/21	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7 th July 2021 were approved and the Chairman was authorised to sign the same.	
35/21	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that:	

	a) The Action Sheet be noted b) The cabinets for future defib purchases are the lockable version																																							
36/21	FINANCE/PAYMENTS DUE It was RESOLVED that: a) The Council note that the following payments, previously approved by Council, were paid in August: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£407.22</td></tr><tr><td></td><td>Clerk – salary for August</td><td>£734.94</td></tr><tr><td></td><td>HMRC</td><td>£679.09</td></tr><tr><td>9729</td><td>Broxapp – supply and installation of litter bins</td><td>£1740 + £1397.76</td></tr><tr><td></td><td>Steve Tees – St Michaels Open Space</td><td>£400</td></tr></table> b) The Council approved the following payments: <table><tr><td>Invoice Number</td><td>Payee / Reason</td><td>Amount</td></tr><tr><td></td><td>LGPS</td><td>£407.22</td></tr><tr><td></td><td>Clerk – salary for August</td><td>£734.94</td></tr><tr><td></td><td>HMRC</td><td>£871.62</td></tr><tr><td>9729</td><td>Community Heartbeat Trust – defib purchase</td><td>£2034</td></tr><tr><td></td><td>M Orpin website July and August</td><td>£240</td></tr><tr><td>424000258849</td><td>WNC – Election Expenses</td><td>£168</td></tr></table>	Invoice Number	Payee / Reason	Amount		LGPS	£407.22		Clerk – salary for August	£734.94		HMRC	£679.09	9729	Broxapp – supply and installation of litter bins	£1740 + £1397.76		Steve Tees – St Michaels Open Space	£400	Invoice Number	Payee / Reason	Amount		LGPS	£407.22		Clerk – salary for August	£734.94		HMRC	£871.62	9729	Community Heartbeat Trust – defib purchase	£2034		M Orpin website July and August	£240	424000258849	WNC – Election Expenses	£168
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37/21	PLANNING, PARKING AND CONSULTATIONS It was noted that no benches have been installed in the south of the Parish that the Council agreed in principle to look to install some additional benches should be installed subject to clarification on location. Cllr Holt reported that he was liaising with Alan Bottwood on the gravestone project and this was progressing. There was a discussion about the VAS signs and Cllr Holt is liaising with Swarco to get them fixed. St Crispin Dr zebra crossing – it was reported that a meeting has been held with Highways representatives and discussions are on going. Playground – Cllr Pape updated the meeting on discussions with the land trust about the play area. It was agreed that these conversations should continue. It was RESOLVED that: a) The Council object to planning application NN/2021/0474. The Council objects to further development of HMOs in the parish and in this case, there is a lack of parking for the numbers of potential occupants. b) The Council agreed in principle with the idea of a ‘trim trial’ for St Crispin field and the Clerk was asked to enquire about availability of s106 funds.																																							

38/21

WEBSITE AND MARKETING / WORKING GROUP UPDATE

It was **RESOLVED** that:

- a) The Council noted that there had been several entries for the tree competition and Cllr Holt was liaising with the school and the sculptor. The designs would be discussed further at the next working group meeting.