



| PARISH COUNCIL MEETING<br>5 <sup>th</sup> October 2021                                                                                                   |                                                                                                                                                                                                                                      | UPTON PARISH COUNCIL                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
|                                                                                                                                                          | Time: 1830                                                                                                                                                                                                                           | Venue: St Crispin Community Centre                 |
| Attendees:<br><br>Cllr S Pape (Chair)<br>Cllr M Caddy<br>Cllr T Earle<br>Cllr N Alex<br>Cllr B Haylock<br>Cllr M Ingram<br>Cllr I Chowdry<br>Cllr A Holt | Apologies:<br><br>None                                                                                                                                                                                                               | Also Present:-<br><br>Naz Islam<br>Nicolette Bench |
| Item No.                                                                                                                                                 |                                                                                                                                                                                                                                      |                                                    |
| 39/21                                                                                                                                                    | <b><u>PUBLIC SESSION</u></b><br><br>None                                                                                                                                                                                             |                                                    |
| 40/21                                                                                                                                                    | <b><u>CO-OPTION OF NEW COUNCILLORS/TIMING OF FUTURE MEETINGS</u></b><br><br>It was <b><u>RESOLVED</u></b> to:<br><br>a) Co-opt Nicolette Bench and Naz Islam to the Council                                                          |                                                    |
| 41/21                                                                                                                                                    | <b><u>APOLOGIES FOR ABSENCE</u></b><br><br>None                                                                                                                                                                                      |                                                    |
| 42/21                                                                                                                                                    | <b><u>DECLARATIONS OF INTEREST</u></b><br><br>None                                                                                                                                                                                   |                                                    |
| 43/21                                                                                                                                                    | <b><u>MINUTES OF THE PREVIOUS MEETING</u></b><br><br>It was <b><u>RESOLVED</u></b> that:<br><br>a) The minutes of the meeting held on 7 <sup>th</sup> September 2021 were approved and the Chairman was authorised to sign the same. |                                                    |
| 44/21                                                                                                                                                    | <b><u>ACTION SHEET</u></b><br><br>It was <b><u>RESOLVED</u></b> that:<br><br>a) The Action Sheet be noted                                                                                                                            |                                                    |

45/21

**FINANCE/PAYMENTS DUE**

It was **RESOLVED** that:

a) The Council note the report of the External Auditor

b) The Council note the bank reconciliation and financial statement to 30th September 2021.

c) The Council approved the following payments:

| Invoice Number | Payee / Reason                             | Amount   |
|----------------|--------------------------------------------|----------|
|                | LGPS                                       | £407.22  |
|                | Clerk – salary for September               | £734.94  |
|                | HMRC                                       | £871.62  |
| 10051          | Community Heartbeat Trust – defib purchase | £2208    |
| 10003          | Community Heartbeat Trust – defib purchase | £2406    |
|                | Clerk expenses                             | £61.20   |
| 9729           | Broxapp –installation of litter bins       | £1397.76 |
|                | B Osbourne - payroll                       | £84      |
| SB20213524     | PKF – Audit Fee                            | £360     |

46/21

**PLANNING, PARKING AND CONSULTATIONS**

It was noted that although the Council had installed 3 new benches in the north of the Parish, none had been installed in the south. The Council agreed to purchase three additional benches at c£1300 per bench (including installation); Cllr Alex would confirm the locations and permissions from land owners.

There was a discussion about the VAS signs and the possibility of supporting/encouraging a Community Speed Watch campaign. Cllrs were broadly supportive but wondered what the outcome of the scheme would be. Cllr Holt is liaising with Swarco to get the VAS signs operating properly. There was also a proposal to purchase additional signs which give a visual ‘smiley’ or ‘sad’ face to help act as a deterrent to speeding and Cllr Holt was asked to see if the Council could borrow some to test their effectiveness before the any are purchased.

St Crispin Dr zebra crossing – it was reported that a meeting that had been planned was cancel due to the fuel crisis.

There was a discussion about various other concerns in the Parish including overgrown vegetation and street lighting. It was proposed that the Council take action to address these issues but it was agreed that the land owner are responsible and should be encouraged to act. The bus shelter on St Crispin Dr was discussed as was the phasing of traffic lights and the Clerk was asked to confirm with Highways when the lights concerned were last validated.

It was **RESOLVED** that:

a) The Council approve the purchase of three addition benches for the south of the Parish

47/21

**WEBSITE AND MARKETING / WORKING GROUP UPDATE**

It was **RESOLVED** that:

a) The Council noted that there had been several entries for the tree competition and Cllr Holt was liaising with the school and the sculptor to finalise the design.

b) The Council noted that the first of the defibs had been delivered and was awaiting installation at the School. Two others had been ordered.