



PARISH COUNCIL MEETING 14 th June 2021		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispins Community Centre
Attendees: Cllr S Pape (Chair) Cllr M Caddy Cllr T Earle Cllr N Alex Cllr A King	Apologies: Cllr B Haylock Cllr M Ingram	Also Present:- One member of the public Nina Villa – Parish Clerk
Item No.		
12/21	<u>PUBLIC SESSION</u> None	
13/21	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Ingram and Haylock	
14/21	<u>DECLARATIONS OF INTEREST</u> None	
15/21	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 17 th May 2021 were approved and the Chairman was authorised to sign the same.	
16/21	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The Action Sheet be noted	
17/21	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council defer the grant applications from the Youth Club and St Lukes School to the next meeting and request that a representative attend to answer questions on the applications	

- b) The Council approve the Year End Accounts for 2020/21 and the earmarked reserves, including CiL, as listed in the report
- c) The Council note the report of the Internal Auditor and approve the recommendation to adopt the NALC Model Standing Orders
- d) The Council approve the Annual Governance Statement for the Year Ending 2020/21
- e) The Council approve the Accounting Statements for the Year Ending 2020/21
- f) The Council defer Cllr Ingram's request pending further details on the additional cost he has incurred as a result of the insurance incident
- g) The Council approve the continuation of the Direct Debit for the Parish Council's access to Natwest Bankline
- h) The Council approved the following payments:

Invoice Number	Payee/Reason	Amount
	LGPS	£402.98
	Clerk – salary for May	£737.07
	HMRC	£681.78
	Clerk's Expenses	£122.40
	Clerk's working from home allowance Jan – June 2021	£156

Cllr A King left the meeting at 2020

18/21

PLANNING, PARKING AND CONSULTATIONS

The Council considered a proposal from the Chairman to re-establish the Planning Cttee to ensure that the Council properly considers and responds to relevant applications. It was agreed that the Committee should be re-established and the existing Terms of Reference updated and presented to the next meeting for approval.

It was also noted that there was a resolution in existence from 2017 which outlined how the Council would spend any CiL funds. The Clerk confirmed that this was not binding and could be changed if the Council resolved to do so.

The Council considered a request from a member of the public for additional dog bins on the track near St Crispin rive. The Council agreed to monitor the situation.

It was **RESOLVED** that:

- a) There were no objections to any of the current planning applications
- b) The Council approve the proposal to re-establish the Planning Cttee. The membership will consist of the Chair as an ex-officio member and Cllrs Earle, Alex, Caddy and Ingram.
- c) The Council will monitor the situation regarding dog fouling and the possible installation of more bins.

19/21

WEBSITE AND MARKETING / WORKING GROUP UPDATE

It was **RESOLVED** that:

- a) The Council approve the previously circulated proposals for the tree sculpting competition
- b) The Council defer the first draft of the Council's Objectives/Work Programme to the next meeting
- c) The Council considered the 'Plant a Tree for the Jubilee' programme and discussed various options for tree planting to commemorate HM The Queens Jubilee in 2022. The Council will revisit the matter when more is known about the national programme

20/21	<u>CONTRACT OF THE PARISH CLERK</u> It was <u>RESOLVED</u> that: a) The Council approve the proposal to offer the Parish Clerk a permanent contract of employment on the existing terms and conditions
21/21	<u>CALENDAR OF MEETINGS</u> The Council considered a proposal to move the date of Parish Council meetings from the first Monday to the first Tuesday of each month to prevent clashes with the newly formed West Northants Council. It was <u>RESOLVED</u> that: a) The Council approve the proposal to hold Parish Council meetings on the first Tuesday of each month in light of reorganisation of local government in Northants.