



PARISH COUNCIL MEETING 11 th January 2022		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr M Caddy Cllr T Earle (Chair) Cllr N Alex Cllr B Haylock Cllr A Holt	Apologies: Cllr Naz Islam Cllr Imran Chowdry	Also Present:-
Item No.		
57/21	<u>PUBLIC SESSION</u> None	
58/21	<u>APOLOGIES FOR ABSENCE</u> Cllrs Islam, Taylor and Chowdry	
59/21	<u>DECLARATIONS OF INTEREST</u> None	
60/21	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7 th December 2021 were approved and the Chairman was authorised to sign the same.	
61/21	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The Action Sheet be noted The Council agreed in principle to the purchase of 4 platinum jubilee benches and the Clerk will put an item on the agenda for the next meeting for formal approval. There was a request to follow up the ownership of the bus stops in the north of the parish.	
62/21	<u>FINANCE/PAYMENTS DUE</u>	

It was **RESOLVED** that:

- a) The Council noted the bank reconciliation and financial statement to 31st December 2021
- b) The Council considered the 2nd draft of the budget and agreed a precept demand of £51,900 which represents a 4.95% increase on a Band D property
- c) The Council approved the updated Asset Register subject to noting there are now 10 bins and the mobile phone should be removed
- d) The Council approve the updated Financial Risk Assessment
- e) The Council reviewed the scope and effectiveness of the Internal Auditor and agreed to appoint IAC as the Council Internal Auditors for 2021/22.
- f) The Council approved the silver maintenance for the VAS signs
- g) The Council approved the following payments:

Invoice Number	Payee / Reason	Amount
	LGPS	£407.22
	Clerk – salary for October	£734.94
	HMRC	£679.09
	Clerks Expenses	£61.20
	Donation to RBL	£500
	2 Commune – domain names	£180
	2 Commune – website hosting	£564
	B Osbourne -payroll	£84
	WNC – bin emptying	£527.52
	G M Lawrence	£751.20
	Real Design – email provision	£95

63/21

PLANNING, PARKING AND CONSULTATIONS

It was noted that the HMO to which the Council had objected at 19 Latchett Lane was refused and the Council welcomed this decision.

The Council discussed WNC decision to not publish neighbour objections/comments on planning applications. The Council agreed that the Clerk should write to raise its concerns about this decision.

The Council was concerned that the building work on the former hospital site had stalled. The Council agreed that the Clerk write to WN Developments to find out what the latest is.

There was a discussion about whether the leftover sand could be turned in to a formal play area. The Council were broadly supportive.

The play area at Marina Park was raised – it would agreed that the Clerk would follow this up again.

It was **RESOLVED** that:

- a) The Council note the report

64/21

WEBSITE AND MARKETING / WORKING GROUP UPDATE

It was **RESOLVED** that:

- a) The Council noted the request for a deposit for the tree sculpture and approved the payment of £150 subject to an invoice being submitted
- b) The Council agree to approach the One Stop Shop to install the remaining defib and will install some signage

	c) Cllr Alex, Holt and Caddy form a working group to review website provision
65/21	<u>POLICE LIAISON</u> It was <u>RESOLVED</u> that: a) The Council appoints Cllr B Haylock to be the Police Liaison Rep to act as a single point of contact with Northants Police.
66/21	<u>REQUEST FROM NCALC RE ASSET MAPPING</u> It was <u>RESOLVED</u> that: a) The Council approved the formation of an Asset Mapping Project Working Group consisting of all Cllrs in the first instance