



PARISH COUNCIL MEETING 2 nd August 2022		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr A Holt (Vice Chair) Cllr P Kershaw Cllr Haylock	Apologies: Cllr Islam Cllr Bench Cllr M Caddy	Also Present:- Nina Villa – Clerk
Item No.		
28/22	<u>PUBLIC SESSION</u> None	
29/22	<u>APOLOGIES FOR ABSENCE</u> Cllrs Bench, Islam, Alex and Caddy	
30/22	<u>DECLARATIONS OF INTEREST</u> None	
31/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 5 th July 2022 were approved and the Chairman was authorised to sign the same	
32/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The Action Sheet be noted b) The Council to include an article in the next magazine to highlight the new speed indicator signs and raise awareness of the existing two signs	
33/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council noted the Financial Statement and Bank Reconciliation to the end of July 2022	

- b) The Council considered three quotations for resurfacing and agreed to delegate authority to the Clerk in consultation with Cllr Holt appoint S&D to undertake the required work in Old Kent Road Car Park subject to agreeing advance payment, specification and receipt of appropriate terms and conditions. The Council also agreed to investigate the possibility of an 'owned and maintained by Upton Parish Council' sign in an appropriate location.
- c) The Council approve the following payments:

Invoice Number	Payee / Reason	Amount
	LGPS	£414.33
	Clerk – salary for July	£772.52
	HMRC	£672.59
	Clerk's Expenses	£61.20
	NCALC	£45.60
	Real Design – email hosting	£150
	Tree Carving	£3000
	Charles Wilson Engineers – Barriers	£146.40

34/22

PLANNING, PARKING AND CONSULTATIONS

The Council considered current planning applications for the Parish and had no comment to make but noted that the Parish Council's are not being consulted on HMOs and it was agreed to ask the Clerk to contact the cabinet member to ask why this has happened.

The Chairman is attempting to contact the farmer who mows Buttercup Meadow in order to ensure he is happy to continue to mow it once it is in UPC ownership

Footpath alongside the One Stop is overgrown and Cllrs Holt and Ingram will report on Fix My Street.

Gypsy incursion at St Crispins – Chairman to contact Homes England

35/22

WEBSITE AND MARKETING / WORKING GROUP

The Council received an update on website maintenance and the progress of various projects being undertaken by the Working Group including:

- a) The tree project is progressing well and pictures have been circulated and shared on social media
- b) The latest magazine article was circulated
- c) The quote for the sleepers around the base of the tree carving was higher than expected but Cllr Holt is working to achieve a more competitive price and Cllrs Holt and Ingram will explore a metal solution with the manufacturers of the memorial benches recently installed

36/22

BUTTERCUP MEADOW

It was **RESOLVED** that:

- a) The Council authorise the Chairman and Vice Chairman to sign the transfer forms

37/22

NCALC CONFERENCE

It was **RESOLVED** that:

- a) The Council approve attendance of Cllrs Holt and Ingram at the conference